

# TOWN of STRAFFORD

## New Hampshire

**1991**  
**For the year ending**  
**December 31, 1991**



**ANNUAL REPORTS**  
**of the**  
**TOWN OF**  
**STRAFFORD**

**1991**  
**For the year ending**  
**December 31, 1991**

**RIDINGS PRESS, INC.**  
**DOVER, N.H.**

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## **TOWN OFFICERS**

### **SELECTMEN**

Gloria Creamer 1989-1992

JoAnn Brown 1990-1993

Lester Huckins 1991-1994

### **TOWN CLERK**

Billye Waldron 1989-1992

### **TOWN TREASURER**

Bertha Huckins 1989-1992

### **TAX COLLECTOR**

Christina Nancarrow 1991-1992

### **MODERATOR**

Russell C. Shillaber 1990-1992

### **SUPERVISORS OF CHECK LIST**

Lois Fistere 1988-1994

Carl Gustafson 1988-1992

Dorothy Barneetz 1990-1996

### **LIBRARY TRUSTEES**

Lucinda Kerivan - Expires 1993

Rolande Merz 1989-1992

Bernice Omand 1991-1994

### **ROAD AGENT**

Radford Messenger 1991-1992

### **HEALTH OFFICER**

Stephen Smith

### **BUILDING INSPECTOR**

Stephen Smith

### **LIBRARIAN**

Kathryn Steward

### **CIVIL DEFENSE DIRECTOR (Emergency Management)**

Robert L. Evans

### **TRUSTEE OF THE TRUST FUNDS**

Roger Leighton 1991-1994

Herbert Scribner 1990-1993

Justine Leighton 1989-1992

## **DEPUTIES**

David Fistere  
Thomas Stano

John MacDougall  
Richard Jenisch

Eric Gale

## **FIRE WARDEN**

Glenn Pierce

## **POLICE DEPARTMENT**

Troy C. Brisard - Chief of Police

David St. Clair  
Corey J. Landry

Carl Brown  
Charles Whitten

## **ANIMAL CONTROL OFFICER**

James Barnes

## **PLANNING BOARD**

Jack Creamer - Chairman 1990-1993

Edgar Huckins 1991-1994

David Dupee 1989-1992

Harry Ernst 1990-1993

Lester Huckins 1991-1994

## **ALTERNATES**

Donald Rhodes

David Whitcher

## **BOARD OF ADJUSTMENT**

Michael Barry 1990-1993

Gary Broadbent 1990-1992

Stephen Leighton 1989-1992

Rene O. Lavoie 1991-1994

Eric Rowe 1991-1994

## **AUDITORS**

Elizabeth Evans 1990-1992

Donald Barneetz 1991-1993

## **CONSERVATION COMMISSION**

James Cullen 1991-1994

Robert Evans 1991-1994

Leslie Dupee 1989-1992

Elizabeth Evans 1989-1992

Calvin Schroeder 1991-1994

JoAnn Brown 1990-1993

John Bozak 1990-1993

## **RECREATION COMMISSION**

Deborah Liskow 1988-1992

Karen Anderson 1988-1992

Ron Hernon 1990-1992

Carol Heald 1989-1992

Richard Omand 1990-1993

## **RURAL DISTRICT HEALTH COUNCIL, INC.**

Telephone 755-7702

**TOWN WARRANT  
THE STATE OF NEW HAMPSHIRE**

The polls will be open from 10:00 A.M. to 7:00 P.M.

To the inhabitants of the Town of Strafford in the County of Strafford in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Strafford Elementary School in said Strafford on Tuesday, the Tenth (10) day of March, next at 10:00 A.M. of the clock in the forenoon, to act upon the following subjects:

\*\*\*1. To choose all necessary Town Officers for the year ensuing.

\*\*\*Note: All Articles except No. 1 will be taken up at 8:00 P.M., Tuesday, March 10, 1992 at the Elementary School.

2. To see if the Town will vote to raise and appropriate the sum of one hundred fifty thousand (\$150,000.) for capital improvements to the following roads:

- a. Dump Rd. aka Ricky Nelson Rd. (from dump to gravel section) appx. 7/10 of a mile - (excavaton, gravel, CBR & paving)
- b. Northwood Rd. (from Kerivan's field to the Northwood line - minus the "causeway") appx. 6/10 of a mile (excavation, gravel, CBR & paving)
- c. Tasker Hill (from Northwood line - East, to the bottom of the long hill) appx. 3/10 of a mile (excavation, gravel, CBR & paving)

3. To see if the Town will vote to raise and appropriate the sum of sixty-two thousand and thirty two dollars (\$62,032.) to support the operation of the Police Department.

4. To see if the Town will vote to raise and appropriate the sum of two thousand dollars (\$2,000.) to be used for traffic/road signs and posts.

5. To see if the Town will vote to raise and appropriate the sum of one hundred thirty-five thousand dollars (\$135,000) for a down payment and vote to authorize the Selectmen to enter into a yearly renewable contract with a non-funding escape clause for the lease of a fire truck and authorize the Selectmen to withdraw from the fire truck Capital Reserve Fund established for this purpose, the sum of one hundred eight thousand dollars (\$108,000.) plus interest, with the balance of twenty-seven thousand dollars (\$27,000.) to come from general taxation. Future payments to be of an amount of not more than twenty-five thousand dollars (\$25,000.) for a period of five years at which time the Town will completely own the fire truck. (Requires a majority vote.)

6. To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars (\$35,000.) to be placed in Capital Reserve Fund as previously established for the future purchase of a fire truck.

NOTE: THESE TWO ARTICLES (5 and 6) PROVIDE ALTERNATIVES FOR THE VOTERS.

7. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000.) for the purpose of repairing the followig dry hydrants.

- a. One on Water Street by Town Dock
- b. One at Caswell's Corner

8. To see if the Town will vote to raise and appropriate the sum of one thousand three hundred and twenty-five dollars (\$1,325.) to be used in the following ways: for materials and labor to install a walkway from the swim area to the parking lot adjacent to the dam made with crushed gravel and railroad ties (\$450.); for materials and labor to provide a stable base apron for the chemical toilets (\$125.); and for materials and labor to construct a privacy fence to screen the chemical toilets (\$750.) in the parking lot area.

9. To see if the Town will vote to raise and appropriate the sum of one thousand eight hundred and fifty dollars (\$1,850.) for the following improvements to the parking lot near the Bow Lake Grange: to install a wooden guard rail (appx. 60' in length) and posts, and to grade and gravel with crushed bank run.

10. To see if the Town will vote to raise and appropriate the sum of five hundred ninety-one thousand four hundred seventy-two dollars (\$591,472.) for general Town operations.

Exeuctive . . . . .	\$ 26,798
Election, Registration & Vital Statistics . . . . .	6,413
Financial Administration . . . . .	32,000
Revaluation of Property & Tax Maps . . . . .	8,672
Legal Expenses . . . . .	10,000
Employee Benefits, FICA & Unemp. Comp. . . . .	19,408
Planning and Zoning . . . . .	4,500
General Government Building . . . . .	8,600
Auto Permits . . . . .	5,000
Insurance . . . . .	29,000
Adv. and Regional Assoc. . . . .	1,400
Strafford Regional Planning Comm. Dues . . . . .	1,938
Contingency Fund . . . . .	2,000
Annual CPA Audit . . . . .	5,500
Ambulance . . . . .	1,000
Fire Department and Rescue Squad . . . . .	32,570
Emergency . . . . .	250
Building Inspection . . . . .	8,000
General Highway Expenses & Town Main. . . . .	225,000
Street Lighting . . . . .	2,200
Solid Waste Disposal . . . . .	109,000



Health Inspector .....	\$	500
Rural District Health .....		7,412
Animal Control .....		2,000
General Assistance and Welfare .....		10,000
Community Action .....		975
Sexual Assault Support Service .....		533
My Friend's Place .....		200
Parks and Recreation .....		13,470
Library .....		11,283
Patriotic Purposes and Fire Works .....		900
Water Test — Bow Lake .....		200
Conservation Commission .....		750
Interest Expense & Tax Anticipation Notes ..		4,000
<b>TOTAL</b>	<b>\$</b>	<b>591,472</b>

(The intent of this article is to raise the sum of five hundred ninety-one thousand four hundred seventy-two dollars (\$591,472.), exclusive of all the Special Articles addressed.)

11. To see if the Town will vote to designate the following recently acquired conservation lands owned by the Town of Strafford as Town Forests pursuant to New Hampshire RSA 31:110 in order to add these properties to Strafford's Town Forest system: Berry River Lots (Map 20, Lot 22, 5.69 acres and Map 20, Lot 34, .83 acre), Big River Basin Lot (Map 17, Lot 35, 74 acres), Helen Foss Saxton Lot (Map 18, Lot 46, 16 acres), and the MacKay Lot (Map 16, Lot 4A, 5 acres).

12. To see if the Town will vote to eliminate the two elected positions of auditor, to be effective in 1993. Intent is to continue the use of certified public accountants for the purpose.

13. To see if the Town will vote to authorize prepayment of property taxes and to authorize the Tax Collector to accept prepayments as provided by RSA 80:52-a.

14. To see if the Town will vote to authorize the Selectmen to convey property or tax liens acquired by the Town by Tax Collector's Deed, by public auction, or advertised sealed bid or in such other manner as determined by the Selectmen or as justice may require.

15. To see if the Town will vote to authorize the Board of Selectmen to apply for, receive and expend Federal and State grants, which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other governmental or private source provided such funds are used only for legal purposes for which a Town may appropriate money, such expenditures do not require the expenditures of other Town funds, except those funds lawfully appropriated for the same purpose, and the Selectmen hold a public hearing prior to utilizing such funds.

16. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

17. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.

18. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this 11th day of February, in the year of our Lord nineteen hundred and ninety-two.

Lester E. Huckins  
Gloria G. Creamer  
JoAnn Brown  
Selectmen of Strafford

A true copy of Warrant - Attest:

Lester E. Huckins  
Gloria G. Creamer  
JoAnn Brown

## REPORT FROM THE SELECTMEN'S OFFICE

We are pleased to advise that the Revaluation of the Town is now completed. The new values were reflected in the property tax bills mailed in November. For the most part, people seemed pleased with the results.

Again, we would like to thank Merrill Steward for the countless hours he spends helping to keep our property records up to date.

Like many of your properties, Hurricane Bob left his mark on some of the Town's properties. Minor repairs and clean up did put an extra strain on some budgets, but we were able to apply to FEMA for aid. To date, we have received a total of \$1,871.00 in reimbursements for work completed.

On June 4th we held a public hearing regarding concerns over safety, boat access, parking and congestion on Water Street and in the area of the Grange. A committee was formed and recommendations made. Articles 8 and 9 have been placed on the warrant to address some of these issues. They involve improvements to the parking lot near the Grange and the beach area.

This year we have hired our first full time officer for the Police Department. Troy Brisard was hired in May as the Deputy Chief and was promoted to Chief in November, when Carl Brown stepped down. We are hearing many positive comments on Troy's performance.

Carl continues to serve the Town as a part time officer, and we would like to take this opportunity to thank him for all his years of dedicated service.

Respectfully submitted,  
OFFICE OF THE SELECTMEN  
Town of Strafford  
Lester E. Huckins, Chairman  
Gloria G. Creamer, Selectman  
JoAnn Brown, Selectman

## BUDGET OF THE TOWN OF STRAFFORD, N.H.

Purposes of Appropriation (RSA 31:4)	W.A. No.	Appropriations	Actual	Appropriations
		Current year (omit cents)	Expenditures Current Year (omit cents)	Ensuing Fiscal Year (omit cents)
4130 Executive	Art. 10	25,810	24,821	26,798
4140 Elec.Reg.,&Vit.Stat.	Art. 10	6,300	4,809	6,413
4150 Financial Admin.	Art. 10	30,230	29,149	32,000
4152 Rev. of Prop.&Tax Maps	Art. 10	2,200	2,494	8,672
4153 Legal Expense	Art. 10	12,000	6,582	10,000
4155 Emp. Ben. FICA & Unemp. Comp.	Art. 10	15,782	12,409	19,408
4191 Planning & Zoning	Art. 10	5,500	2,300	4,500
4194 Gen. Gov. Bldg.	Art. 10	8,600	5,782	8,600
4195 Auto Permits	Art. 10	5,000	4,982	5,000
4196 Insurance	Art. 10	26,620	24,450	29,000
4197 Adver. & Reg. Assoc.	Art. 10	1,400	1,250	1,400
SRRC Dues	Art. 10	1,938	1,938	1,938
Contingency Fund	Art. 10	2,000	1,795	2,000
Annual CPA Audit	Art. 10	5,500	5,500	5,500

Purposes of Appropriation (RSA 31:4)	W.A. No.	Actual Appropriations Current Year (omit cents)	Appropriations Expenditures Current Year (omit cents)	Ensuing Fiscal Year (omit cents)
<b>PUBLIC SAFETY</b>				
4210 Police	Art. 3	45,315	42,985	62,032
4215 Ambulance	Art. 10	1,000	600	1,000
4220 Fire	Art. 10	32,570	32,060	32,570
Emergency Management	Art. 10	250	0	250
Building Inspection	Art. 10	9,400	7,643	8,000
<b>HIGHWAYS &amp; STREETS</b>				
4312 General Highway Exp. & Town Main.	Art. 10	225,000	225,259	225,000
4316 Street Lighting	Art. 10	2,200	2,084	2,200
<b>SANITATION</b>				
4324 Solid Waste Disposal	Art. 10	109,000	107,664	109,000
<b>HEALTH</b>				
4414 Health Inspector	Art. 10	500	17	500
4415 Rural District Health	Art. 10	12,110	12,110	7,412
Animal Control	Art. 10	2,000	1,918	2,000
<b>WELFARE</b>				
4442 Direct Assistance	Art. 10	9,000	8,245	10,000
Community Action	Art. 10	950	950	975
Sexual Assault Sup.Ser.	Art. 10	480	480	533
My Friend's Place	Art. 10	200	200	200
<b>TAXES</b>				
4520 Parks and Recreation	Art. 10	12,750	12,179	13,470
4550 Library	Art. 10	11,283	11,154	11,283
4583 Patriotic Purposes	Art. 10	900	900	900
Water Test-Bow Lake	Art. 10	200	200	200
<b>CONSERVATION</b>				
Conservation Comm.	Art. 10	750	750	750
<b>DEBT SERVICE</b>				
4723 Interest on TAN	Art. 10	2,000	1,259	4,000
<b>CAPITAL OUTLAY</b>				
Revaluation of Town		34,800	34,800	0
Hepattis-B Immun.		4,480	3,370	0
Rec. Hwys. & Bridges	Art. 2	150,000	149,992	150,000
Traf/Rd Signs & Posts	Art 4	0	0	2,000
Park Lot Improve.				
(near Bow Lake Gr.)	Art. 9	0	0	1,850
Imp. Rec. Land (beach)	Art. 8	0	0	1,325
Rep. to dry-hydrants	Art. 7	0	0	5,000
Purchase of Fire Truck				
(Lease Purchase)**	Art. 5	0	0	135,000

Purposes of Appropriation	W.A. No.	Appropriations Current Year (omit cents)	Actual Expenditures Current Year (omit cents)	Appropriations Ensuing Fiscal Year (omit cents)
4914 TO CAPITAL RESERVE FUND				
Future Purchase of Fire Truck**	Art. 6	25,000	25,000	35,000
TOTAL APPROPRIATIONS		841,018	810,080	983,679

\*\*If Article 5 does not pass, total proposed appropriations will be reduced to \$848,679.  
If Article 6 does not pass, total proposed appropriation will be reduced to \$948,679.

Sources of Revenue	W.A. No.	Estimated Revenue Current Year (omit cents)	Actual Revenue Current Year (omit cents)	Estimated Revenue Ensuing Fiscal Year (omit cents)
TAXES				
3120 Land Use Change Taxes		760	760	1,590
3185 Yield Taxes		13,900	14,999	12,000
Int. & Pen. on Delinq. Taxes		54,000	67,064	57,000
LINCENSES				
3220 Motor Veh. Permit Fees		185,000	188,070	170,000
3290 Other Lic., Perm. & Fees		8,200	9,117	8,000
FROM STATE				
3351 Shared Revenue		70,000	82,852	75,000
3353 Highway Block Grant		54,164	54,164	58,653
3359 other D.A.R.E. Program		0	562	4,000
CHARGES FOR SERVICES				
3401 Income from Depart.		5,000	2,769	2,500
3409 Other Changes Planning Bd./Bd. of Adj.		1,000	1,763	1,000
MISCELLANEOUS				
3502 Interest on Invest./Dep.		25,000	27,381	25,000
INTERFUND OPERATING TRANSFERS IN				
W/Draw from CRF-Fire Truck**		0	0	108,000
TOTAL REVENUES AND CREDITS		417,024	449,501	522,743

\*\*If Article 5 does not pass total estimated revenue will be reduced to \$414,743.

Total Appropriations . . . . .	983,679
Less: Amount of Estimated Revenues, Exclusive of Taxes . . .	522,743
Amount of Taxes to be Raised . . . . .	460,936
(Exclusive of School and County Taxes)	

**FINANCIAL REPORT**  
**For the Year January 1, 1991 to December 31, 1991**

**REVENUES**

Property taxes .....	3,549,188	
Land use change tax .....	760	
Yield taxes .....	14,999	
Tax Liens Redeemed .....	10,457	
Interest and Penalties on delinquent taxes .....	67,064	
<b>TOTAL .....</b>		<b>3,772,468</b>

**LICENSES AND PERMITS**

Motor Vehicle permit fees .....	188,070	
Building permits .....	5,537	
Other licenses, permits and fees .....	3,470	
<b>TOTAL .....</b>		<b>197,077</b>

**FROM THE STATE OF NEW HAMPSHIRE**

Shared revenue block grant .....	82,852	
Highway block grant .....	54,164	
Reimburse - Burning Permits Forest Fire Services, D.A.R.E. Prog. Grant, Recycling Grant, Old Age Assistance .....	2,707	
<b>TOTAL .....</b>		<b>139,723</b>

**FROM CHARGES FOR SERVICES**

Income from departments .....	3,301	
Garbage-refuse charges (Recycling & Disposal) .....	1,232	
<b>TOTAL .....</b>		<b>4,533</b>

**FROM MISCELLANEOUS**

Interest on investments/deposits ....	27,381	
Fines and forfeits .....	110	
Ins. dividends and reimbursements ..	2,486	
Cont. and don. (DARE/School Distr.) ..	910	
Other misc. sources not classified ...	25,035	
<b>TOTAL .....</b>		<b>55,922</b>

**TOTAL REVENUES FROM ALL SOURCES**

Net of Transfers .....		4,169,723
Fund Balance January 1, 1991 .....		824,864
<b>GRAND TOTAL - Net of Transfers ....</b>		<b>4,994,587</b>

## EXPENDITURES - Modified Accrual

	Total Expenditure	Construction
<b>GENERAL GOVERNMENT</b>		
Executive .....	24,821	
Election, registration & vital stat. ....	9,791	
Financial administration .....	30,949	
Revaluation of property .....	2,494	
Legal expense .....	6,582	
Tax Liens purchases by Town .....	195,905	
Planning and zoning .....	2,300	
General government buildings .....	5,782	
FICA, Unemp. Comp. & Misc. ....	12,409	
Insurance not otherwise allocated ...	24,450	
Advertising & regional association ...	3,188	
Discounts, Abatements, & Refunds ..	34,738	
<b>TOTAL</b>	<b>353,409</b>	
<b>PUBLIC SAFETY</b>		
Police .....	42,985	
Ambulance .....	600	
Fire .....	32,060	
Building inspection .....	7,643	
<b>TOTAL</b>	<b>83,288</b>	
<b>HIGHWAYS and STREETS</b>		
General Hwy. Exp. & Town Maint. ...	225,259	149,992
Street lighting .....	2,084	
<b>TOTAL</b>	<b>227,343</b>	<b>149,992</b>
<b>SANITATION</b>		
Solid waste disposal .....	100,007	
<b>TOTAL</b>	<b>100,007</b>	
<b>HEALTH</b>		
Administration .....	17	
Animal control .....	1,598	
Rural District Health .....	12,110	
<b>TOTAL</b>	<b>13,725</b>	
<b>WELFARE</b>		
Direct assistance .....	8,245	
Community Action .....	950	
Sexual Assault Support Services ....	480	
My Friend's Place .....	200	
<b>TOTAL</b>	<b>9,875</b>	

	Total Expenditure	Construction
<b>CULTURE AND RECREATION</b>		
Parks and recreation .....	12,179	
Library .....	11,154	
Patriotic purposes .....	900	
<b>TOTAL</b>	<b>24,233</b>	
<b>CONSERVATION</b>		
Admininstration .....	520	
<b>TOTAL</b>	<b>520</b>	
<b>DEBT SERVICE</b>		
Interest on tax and revenue anticipation notes .....	1,259	
<b>TOTAL</b>	<b>1,259</b>	
<b>CAPITAL OUTLAY</b>		
Revaluation of Town .....	42,963	
Hepatitis "B" Shots .....	3,770	
<b>TOTAL</b>	<b>46,733</b>	
<b>INTERFUND OPERATING TRANSFERS OUT</b>		
Transfers to capital reserve fund ....	25,000	
<b>TOTAL</b>	<b>25,000</b>	
<b>PAYMENTS TO OTHER GOVERNMENTS</b>		
Taxes paid to county .....	308,732	
Taxes paid to school districts .....	2,918,986	
Payments to other governments (Vital Sta.) .....	446	
<b>TOTAL</b>	<b>3,228,164</b>	
<b>TOTAL EXPENDITURES - net of transfers .....</b>	<b>4,263,548</b>	
<b>FUND BALANCE (end of year) .....</b>	<b>731,042</b>	
<b>GRAND TOTAL - net of transfers .....</b>	<b>4,994,590</b>	
<b>RECONCILIATION OF SCHOOL DISTRICT LIABILITY</b>		
School district liability at the beginning of the municipality's year .....	1,197,952.50	
School district assement for current year .....	+ 2,916,651.00	
<b>TOTAL Liability within current year .....</b>	<b>4,114,603.50</b>	
Payments made to school district within the municipality's year .....	- 2,918,986.50	
<b>School district liability at the end of the municipality's year .....</b>	<b>1,195,617.00</b>	



## RECONCILIATION OF TAX ANTICIPATION NOTES

New issues retired during current year .....	+ 250,000
Issues retired during current year .....	- 250,000

## BALANCE SHEET

	Beginning of year	End of year
<b>ASSETS</b>		
Cash .....	824,863.84	731,082.41
Taxes receivable .....	468,885.90	491,263.46
Tax Liens receivable .....	144,481.48	199,612.64
<b>TOTAL ASSETS</b>	<b>1,438,231.22</b>	<b>1,421,958.51</b>
<b>LIABILITIES AND FUND EQUITY</b>		
Warrants and accounts payable .....	8,164.00	1.00
Due to school districts .....	1,197,953.00	1,195,617.00
Other payables .....		13,907.57
<b>TOTAL LIABILITIES</b>	<b>1,206,117.00</b>	<b>1,209,525.57</b>
<b>TOTAL FUND EQUITY</b>	<b>232,114.22</b>	<b>212,432.94</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>1,438,231.22</b>	<b>1,421,958.51</b>

## FIXED ASSET GROUP OF ACCOUNTS

Land and improvements .....	703,100
Buildings .....	1,745,400
Machinery, vehicles and equipment .....	308,350
Improvement other than buildings (Conservation Land Added) .....	2,500
Tax deeded property (032-013-004) .....	11,100
<b>TOTAL</b>	<b>2,770,450</b>

## ALL FUNDS (additional)

<b>Revenue</b>	
Parks and Recreation .....	1,273.50
<b>Expenditure</b>	
Vital statistics .....	446.00

## INTERGOVERNMENTAL EXPENDITURES

School Distribution Liability .....	2,918,986.50
All other - County Tax .....	308,732.00

**SALARIES AND WAGES** ..... 107,695.00

## CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Bond Funds .....	731,042.00
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Lester E. Huckins, Chairman  
Gloria G. Creamer, Selectman  
JoAnn Brown, Selectman

**STATEMENT OF APPROPRIATION TAXES ASSESSED  
FOR THE YEAR 1991**

<b>Purposes of Appropriations</b>	<b>For Use by Town</b>
<b>GENERAL GOVERNMENT</b>	
Town Officers' Salaries .....	\$ 14,700
Town Officers' Expenses .....	45,040
Election and Registration Expenses .....	3,000
Auto Permits .....	5,000
General Government Buildings .....	8,000
Reappraisal of Property & Tax Map .....	2,200
Planning and Zoning .....	5,500
Legal Expenses .....	12,000
Advertising and Regional Assoc. ....	1,400
Contingency Fund .....	2,000
<b>PUBLIC SAFETY</b>	
SPRC Dues .....	1,938
Police Department .....	27,982
Fire Department .....	32,570
Civil Defense .....	250
Building Inspection .....	9,400
<b>HIGHWAYS, STREETS, BRIDGES</b>	
Town Maintenance & General Highway Expenses	225,000
Street Lighting .....	2,200
<b>SANITATION</b>	
Solid Waste Disposal .....	109,000
<b>HEALTH</b>	
Health Inspector .....	500
Rural District Health .....	12,110
Ambulances .....	1,000
Animal Control .....	2,000
Vital Statistics .....	200
<b>WELFARE</b>	
Women's Resource Center .....	480
General Assistance .....	9,000
Community Action .....	950
My Friend's Place .....	200

<b>Purposes of Appropriations</b>	<b>For Use By Town</b>
<b>CULTURE AND RECREATION</b>	
Library .....	\$ 11,283
Parks and Recreation .....	12,750
Patriotic Purposes .....	900
Conservation Commission .....	750
Water Test - Bow Lake .....	200
<b>DEBT SERVICE</b>	
Interest Expense - Tax Anticipation Notes .....	2,000
<b>CAPITAL OUTLAY</b>	
Reconstruction of Highways & Bridges (Art. 2-91) .....	150,000
Revaluation of Town (Art. 6-91) .....	34,800
Future purchase of Fire Truck (Art. 4-91) .....	25,000
<b>MISCELLANEOUS</b>	
Hepatitis B Immunization (Art. 5-91) .....	4,480
Annual CPA Audit (1991) .....	5,500
FICA, Retirement & Pension Contributions and Unemployment Compensation .....	12,000
Insurance .....	26,620
Full-time position Police Dept. (Art. 3-91) .....	<u>21,115</u>
<b>TOTAL APPROPRIATIONS .....</b>	<b>\$ 841,018</b>
<b>TAXES</b>	
Yield Taxes .....	\$ 13,900
Interest and Penalties on Taxes .....	54,000
Land Use Change Tax .....	760
<b>INTERGOVERNMENTAL REVENUES — STATE</b>	
Shared Revenue - Block Grant .....	28,769
Highway Block Grant .....	54,164
<b>LICENSES AND PERMITS</b>	
Motor Vehicle Permit Fees .....	185,000
Dog Licenses .....	1,200
Business Licenses, Permits and Filing Fees ....	7,000
<b>CHARGES FOR SERVICES</b>	
Income From Departments .....	5,000
Planning Board & Board of Adjustment .....	1,000

Revised Estimated Revenues	For Use By Town
MISCELLANEOUS REVENUES	
Interest on Deposits .....	25,000
OTHER FINANCING SOURCES	
Fund Balance .....	169,038
TOTAL REVENUES AND CREDITS .....	\$ 544,831
OVERLAY .....	100,000
TAX RATE COMPUTATION	
Net Assessed Valuation .....	152,203,707
TOWN/CITY PORTION	
Total Appropriations .....	\$ 841,018
Total Revenues and Credits .....	544,831
Net Appropriations .....	296,187
ADD: Overlay .....	99,322
Credits .....	11,500
Sub Total .....	110,822
	407,009
Less: Shared Rev. Returned to Town .....	12,764
Approved Town Effort .....	394,245
Municipal Tax Rate .....	2.59
SCHOOL PORTION	
Net School Tax Assessment .....	2,916,651
Less: Shared Rev. Returned to Town .....	35,911
Approved Tax Amount .....	2,880,740
Regional School Assessment .....	0
Approved School Effort .....	2,880,740
School Tax Rate .....	18.93
COUNTY PORTION	
Net County Assessment .....	308,732
Less: Shared Rev. Returned to Town .....	5,408
Approved County Amount .....	303,324
County Tax Rate .....	1.99
Combined Tax Rate .....	23.51

## COMMITMENT ANALYSIS

Total Property Taxes Assessed .....	3,578,309
Less: Credits .....	11,500
Add: Precinct Commitment .....	0
Property Tax Commitment .....	<u>3,566,809</u>

## PROOF OF TAX RATE COMPUTATION

VALUATION	TAX RATE	ASSESSMENT
\$152,203,707	X 23.51	= \$3,578,309

## SUMMARY INVENTORY OF VALUATION - 1991

ITEM	Acres	1991 Assessed Valuation	Totals
Value of Land Only .....	20,140	889,707	
Residential .....	18,659	64,868,300	
Commercial/Industrial .....	139	42,700	
TOTAL OF TAXABLE LAND .....	38,938		65,800,707
Tax Exempt & Non-Taxable (\$1,875,200)			
VALUE OF BUILDINGS ONLY			
Residential .....		83,164,100	
Manufactured Housing as defined in RSA 674:31 .....		99,400	
Commercial/Industrial .....		148,500	
TOTAL OF TAXABLE BUILDINGS			83,412,000
Tax Exempt & Non-Taxable (\$3,962,500)			
PUBLIC WATER UTILITY .....			85,500
PUBLIC UTILITIES — Electric ...			3,225,600
VALUATION BEFORE EXEMPTIONS			152,523,807
Elderly Exemp. RSA 72:39, 72:43-b 72:43-f & 72:43-h - number 27		320,100	
TOTAL DOLLAR AMOUNT OF EXEMPTIONS			320,100
Net Valuation on which the Tax Rate is Computed			152,203,707
Tax Credits	Limits	Number	Estimated Tax Credits
Totally and permanently disabled veterans, their spouses or widows and the widows of veterans who died or were killed on active duty	700/1,400	3	2,100
Other war service credits	50/100	188	9,400
TOTAL NUMBER AND AMOUNT		191	11,500

## UTILITY SUMMARY

Public Service of New Hampshire ..... 3,225,600

## ELDERLY EXEMPTION COUNT

Number of Individuals Applying for an Elderly Exemption for 1991

3 at 5,000	6 at 15,000
14 at 10,000	4 at 20,000

Total Number of Individuals Granted an Elderly Exemption for 1991

3 at 5,000 .....	15,000
14 at 10,000 .....	140,000
6 at 15,000 .....	90,000
4 at 20,000 .....	80,000

Total ..... 325,000

## CURRENT USE REPORT

Section A Applicants Granted In Prior Years	Section B New Applicants Granted For Current Year	Section C Totals of Sections A & B
No of Acres	No. of Acres	No. of Acres
Farm Land	4	573
Forest Land	58	17,572
Wet Land	4	1,995

Total Number of Acres Exempted under Current Use ..... 20,140

Total Number of Acres Taken Out of Current Use During Year ..... 5

**TOWN CLERK'S REPORT**  
**For the Fiscal Year Ending December 31, 1991**

**RECEIPTS:**

1991 Motor Vehicle Permits	
3,349 Permits Issued . . . . .	\$ 188,070.00
1991 DOG LICENSES	
226 Licenses Issued . . . . .	1,196.00
1991 MARRIAGE LICENSES	
10 Licenses Issued . . . . .	330.00
1991 FILING FEES	
5 Filings Accepted . . . . .	5.00
1991 RETURNED CHECK FEES	
6 Checks Returned . . . . .	60.00
1991 DOG CONTROL FINES	
0 Fine Payments Received . . . . .	00.00
1991 VITAL STATISTIC COPY FEES	
2 Fees Received . . . . .	12.00
	<hr/>
	\$189,673.00

**REMITTANCE TO TOWN TREASURER**

3349 Motor Vehicle Permits . . . . .	\$ 188,070.00
226 Dog Licenses . . . . .	1,196.00
10 Marriage Licenses . . . . .	330.00
5 Filing Fees . . . . .	5.00
6 Checks Returned . . . . .	60.00
0 Dog Control Fines . . . . .	00.00
2 Vital Statistic Fees . . . . .	12.00
	<hr/>
	\$189,673.00

## TOWN OFFICERS' SALARIES

Lester Huckins .....	\$ 1,999.92
Gloria Creamer .....	1,999.92
JoAnn Brown .....	1,999.92
Bertha Huckins .....	1,800.00
Billye Waldron .....	1,399.92
Christina Nancarrow .....	5,199.96
M. Justine Leighton .....	100.00
C. Russell Shillaber .....	50.00
Elizabeth Evans .....	100.00
Donald Barneetz .....	100.00

## TOWN OFFICE EXPENSES

Assistant to Selectmen .....	\$18,771.12
Deputy Tax Collector .....	1,291.01
Deputy Town Clerk .....	1,587.69
Clerical .....	2,477.81
Office Supplies .....	1,688.30
Postage .....	2,516.46
Printing .....	2,830.59
Mileage .....	60.00
Conferences / Training .....	2,092.82
Reference Materials .....	395.81
Equipment / Maintenance .....	2,182.00
Tax Collector's Fees / Costs .....	4,812.00
Deed Research / Tax Lien .....	798.80
Recording Fees .....	536.50
Sponsor March Calendar .....	50.00
Boat Agent's Fees .....	117.00
Cleaning and Supplies .....	565.00



## TOWN TREASURER'S REPORT

For Fiscal Year Ending December 31, 1991

### Receipts

Balance January 1, 1991 .....	\$ 824,863.84	
Receipts .....	<u>4,819,725.17</u>	\$5,644,589.01

### Expenditures

Expenditures, 1991 .....	\$4,913,546.60	
Balance Checking Account		
December 31, 1991 .....	<u>731,042.41</u>	5,644,589.01

#### FLEET BANK

Investment Acct. #0703662887

(Highway Improvement Province Rd.)

Balance December 31, 1990 ..... 4,000.00

Interest earned 1991 ..... 245.92

Balance	4,245.92
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#### FLEET BANK

Acct. No. 041-007263-1

(Conservation Commission)

Balance Dec. 31, 1990 ..... 1,394.38

Interest earned 1990 ..... 64.86

Balance .....	1,459.24
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#### FLEET BANK

Acct. No. 091-003656-5

(Conservation Com. Neil Mooers Memorial)

Balance Dec. 31, 1990 ..... 1,291.87

Interest Earned 1991 ..... 60.11

Balance .....	1,351.98
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## **AUDITOR'S REPORT**

We hereby certify that we have examined the books and records of the Selectmen, Town Clerk, Tax Collector(s), Town Treasurer, Trustees of the Trust Funds, Boat Agent and Library Treasurer for the year ending December 31, 1990.

As instructed by New Hampshire Department of Revenues Administration Form MS-60 inspections were made of original invoices, vouchers and Trust Fund accounts auditing each department's account books and reconciling the books of the Selectmen's Office with the Town Treasurer. We found that all remittances to the Treasurer were made in a timely manner as required by law.

It is our suggestion that the Boat Agent arrange to receive individual receipts from the Treasurer for Boat related remittances. It is also our suggestion that the Library Treasurer, Library Trustees, and Trustees of the Trust Funds arrange for receipts to be given when transferring funds from the Warren-Dow Foss Fund.

We found the books and accounts of the individual officers of the Town to be in very good order and to accurately reflect the financial status of the Town of Strafford for the year ending December 31, 1990.

Donald A. Barneetz  
Elizabeth S. Evans

## TOWN MEETING - March 12, 1991

The meeting was called to order at 10 A.M. by Moderator Russell Shillaber in the Strafford Elementary School for the purpose of selecting necessary town officers for the ensuing year by ballot vote. The meeting was closed at 7 P.M. to count the cast ballots and was called to order again at 8:10 P.M.

The Moderator declared that the meeting would be conducted according to "The Modified Roberts Rules." He announced a special rule whereby any article disposed of by postponement or tabling with no final action, would not be reconsidered during this meeting. He also declared that each article of the warrant would be considered a motion before the meeting and would require no second. He noted that after the article had been addressed by an individual, that individual would not be recognized again until all wishing to speak had been recognized.

Article 1. To choose all necessary Town Officers for the year ensuing.

Registered voters .....	1,738
Votes cast .....	514
Selectman — Three years	
Gary Broadbent .....	250
Lester Huckins .....	256
Tax Collector — One year	
Maryelizabeth Boyle .....	112
Christina Nancarrow .....	335
Library Trustee — Three years	
Bernice Omand .....	471
Library Trustee — Two years	
Lucinda Kerivan .....	447
Road Agent — One year	
Radford Messenger .....	442
Trustee of Trust Funds — Three years	
Roger Leighton .....	459
Auditor — Two years	
Don Barneetz .....	23

Article 2. To see if the Town will vote to raise and appropriate the sum of one hundred fifty thousand dollars (\$150,000.) for capital improvements to the following roads:

- Second Crown Point Road (from top of hill by Winkley's to Cross Road) appx. 6/10 of a mile (excavation, gravel, CBR & paving)
- Province Road (from Jo-Al-Co. Rd. to Kerivan's Drive) appx. 6/10 of a mile (excavation, gravel, CBR & paving)
- Wingate Hill (from top of hill to gravel section) appx. 3/10 of a mile (excavation, gravel, CBR & paving)

Lester Huckins addressed the motion and after brief discussion vote was affirmative.

Article 3. To see if the Town will vote to establish a full-time position in the Police Department, with an annual base salary of \$26,000 and benefits in the amount of \$5,673. (insurance/retirement) and to raise and appropriate the sum of twenty-one thousand one hundred and fifteen dollars (\$21,115.00) to fund the position for the balance of this calendar year.

Gary Broadbent made a motion to amend the article to read:

"To see if the Town will vote to establish a full-time *Chief of Police* position with an annual base salary of \$26,000.00 and benefits in the amount of \$5,673.00 (insurance/retirement) and to raise and appropriate the sum of twenty-one thousand one hundred and fifteen dollars (\$21,115.00) to fund the position for the balance of this calendar year."

The Moderator ruled the amendment out of order as the same article is already in the warrant to be considered under Article 17.

Carl Brown addressed the motion read, stating that when the new policeman is hired, he will oversee him for a six month trial period, then step down as Chief to allow the full time officer to become Chief of the Department.

There ensued lengthy discussion, pro and con, during which Robyn Rowe challenged the right of Irving Johnson to speak on the grounds he is not a resident or registered voter. When the Moderator asked for the show of hands, there were three people who declared themselves as non-residents of the Town. Several more people were recognized and a motion to move the question was heard and a second given.

Vote on the motion to move was in the affirmative.

Vote on the article as read was in the affirmative.

Article 4. To see if the Town will vote to raise and appropriate the sum of twenty-five thousand dollars (\$25,000.00) to be placed in Capital Reserve Fund as previously established for the future purchase of a fire truck.

The motion was addressed by Fire Chief Neil Donahue. There was no discussion. Vote on motion was affirmative.

Article 5. To see if the Town will vote to raise and appropriate the sum of four thousand four hundred eighty dollars (\$4,480.00) for the purpose of providing the members of Strafford Fire and Rescue and Police Department with Hepatitis-B immunization as required by OSHA regulation.

The motion was addressed by Fire Chief Neil Donahue. There was no discussion. Vote was affirmative.

Article 6. To see if the Town will vote to raise and appropriate the sum of thirty-four thousand eight hundred dollars (\$34,800.00) to complete the revaluation of the Town as mandated by the Board of Tax and Land Appeals to be completed during the 1991 tax year. NOTE: Total cost of the revaluation is eighty-nine thousand six hundred dollars (\$89,600.00) of which fifty-four thousand eight hundred (\$54,800.00) was raised and appropriated in 1990.

There was no discussion. Vote was affirmative.

Article 7. To see if the Town will vote to raise and appropriate the sum of five thousand five hundred dollars (\$5,500.00) for the purpose of engaging an outside Certified Public Accountant to audit the Town for 1990, to authorized the use/transfer from the December 31, 1990 fund balance for this purpose.

After brief discussion, vote was negative.

Article 8. To see if the Town will vote to raise and appropriate the sum of six hundred and five thousand six hundred twenty-three dollars (\$605,623.00) for general town operations.

Town Officer's Salary .....	\$ 14,700
Town Office Expenses .....	45,040
Annual CPA Audit .....	5,500
Election and Registration .....	3,000
General Government Buildings .....	8,000
Appraisal of Property and Tax Maps .....	2,200
Planning and Zoning .....	5,500
Legal Expenses .....	12,000
Advertising and Dues .....	1,400
Contingency Fund .....	2,000
Auto Permits .....	5,000
Strafford Regional Planning Committee Dues .....	1,938
Police Department .....	27,982
Fire Department and Rescue Squad .....	32,570
Emergency Management .....	250
Building Inspection .....	9,400
General Highway Expenses & Town Maintenance .....	225,000

Street Lighting . . . . .	\$ 2,200
Solid Waste Disposal . . . . .	109,000
Health Inspector . . . . .	500
Ambulance . . . . .	1,000
Animal Control . . . . .	2,000
Vital Statistics . . . . .	200
Rural District Health . . . . .	12,110
General Assistance and Welfare . . . . .	9,000
Community Action . . . . .	950
Women's Resource Center . . . . .	480
My Friend's Place . . . . .	200
Library . . . . .	11,283
Parks and Recreation . . . . .	12,750
Patriotic Purposes and Fire Works . . . . .	900
Conservation Commission . . . . .	750
Water Test — Bow Lake . . . . .	200
Interest Expense & Tax Anticipation Notes . . . . .	2,000
FICA and Unemployment Compensation . . . . .	12,000
Insurance . . . . .	26,620
<b>TOTAL . . . . .</b>	<b>605,623</b>

(The intent of this article is to raise the sum of six hundred and five thousand six hundred twenty-three dollars (\$605,623.00), exclusive of all the Special Articles addressed.)

The Selectmen addressed the article and Michael Harrington made a motion to amend the bottom line by \$28,825.00, cuts to be made in the various line items at the Selectmens discretion. After lengthy discussion of where to cut, a motion to move the amendment motion was made by David Meserve. A second was heard and the vote to move was in the affirmative.

Vote on the motion to amend was negative.

There was no further discussion and vote on the article as read was affirmative.

Article 9. "The following signed petitioners request that the two (2) roads known as Jennifer Lane and Jodi Lane be placed on the town warrant for acceptance as town roads at the March 1991 town meeting. Jennifer Lane and Jodi Lane do meet or exceed all Straford town standards for road constructions. Jennifer Lane being approximately 1045 feet in length, Jodi Lane being approximately 2000 feet in length and both roads having more than twenty-five percent (25%) of all lots with occupied homes thereon" (by petition).

David Fistere addressed the motion. There was no discussion and vote was affirmative.

Article 10. "To see if the Town will vote to adopt the provisions of the Municipal Law." (by petition) - Ballot vote required.

A motion was made by Michael Harrington to amend motion to read:

"To see if the Town will vote to adopt the provisions of the Municipal Budget Law. If adopted, the resulting Budget Committee will consist of Three (3) elected at large members, as well as two (2) representative members. If this article is passed by ballot, the town meeting by voice vote shall decide if a special election shall be held so that all Budget Committee members may take office by 9/1/91".

After discussion, Mr. Harrington withdrew his motion. Discussion continued on the motion as read until a motion to move the question was heard, and a second received. Vote on motion to move was in the affirmative.

Vote on the motion as read was by ballot vote with 42 affirmative and 164 negative.

Irving Johnson asked to be allowed to speak as he is a taxpayer in the Town, even though he is not a resident. The moderator asked assembled body for a show of hands to allow him permission. The vote of the body was affirmative.

Article 11. "To see if the Town will vote to limit the term of office for Selectmen to a single three (3) year term to promote a greater diversity within this office." (by petition)

Richard Fabian addressed the motion. Attorney Dolan explained the reasons this petition is illegal and requested that one of the petitioners make a motion to withdraw the article. Broadbent made a motion to table the motion. David Meserve seconded.

Vote to table was in the affirmative.

Article 12. "To see if the Town will vote to regulate parking and impose a curfew at the parking area leased to the Town from the State adjacent to Bow Lake Grange." (by petition)

Gary Broadbent made a motion to amend the article to read:

"To see if the Town will approve to post signs for the enforcement of existing curfew at the parking area leased to the town from the state adjacent to the Bow Lake Grange."

The motion to amend was seconded by David Meserve.

After discussion, vote to amend was in affirmative.

Vote on the motion as amended was in the affirmative.

Article 13. "To see if the Town will vote to direct the School Board to eliminate future funding of any/all costs of transportation of High School Students. That future cost of transportation of High School Students will be borne by the student/parents, but not appropriated funds from Taxpayers." (by petition)

Gary Broadbent made a motion to withdraw the article as it belongs on the school warrant. Michael Harrington seconded the motion. Vote on motion to withdraw was affirmative.

Article 14. "To see if the Town will vote to adopt an Educational Tax Abatement Plan beginning Sept. 1, 1991, where an individual owner of real estate in Strafford, New Hampshire? Who pays all or part of the actual educational expenses of tuition and/or textbooks, for any Strafford student-resident of any public or private high school, which legally fulfills the State of New Hampshire compulsory attendance laws, may be eligible, pursuant to RSA 76:16, to receive an abatement for real estate taxes from the Town of Strafford, in an amount, dollar for dollar, not to exceed \$1,500.00, or an amount not to exceed 85% of the last Town of Strafford property tax bill, whichever is the lesser amount." (by petition)

Richard Fabian addressed the motion and made a motion to amend the article to read: "Beginning \_\_\_\_\_, 199\_\_\_\_, any individual owner of real estate in Strafford, New Hampshire, who pays all or part of the actual educational expenses of tuition and/or textbooks, for any Strafford student-resident of any public or private high school, which legally fulfills the State of New Hampshire compulsory attendance laws, may be eligible, pursuant to RSA 76:16, to receive an abatement for real estate taxes from the Town of Strafford, in the amount, dollar for dollar, not to exceed \$1,500.00, or an amount not to exceed 85% of the last Town of Strafford property tax bill, which ever is the lesser amount.

#### CONDITIONS FOR ELIGIBILITY

1. Individuals seeking a real estate abatement must provide the Town with the following information:

- A. The name and address of the student whose high school expenses have been paid;
- B. Proof that the student is a resident of the Town of Strafford;
- C. Proof of educational expenses.

2. The term "individual" shall include persons, corporations, associations and any other entity.

3. The term "actual educational expenses of tuition" shall mean and include:

- A. Tuition in the ordinary sense;
- B. Tuition to public school students who attend public schools outside their resident school districts;

C. Tuition for instruction provided by a secondary school and/or private tutor to students who are physically unable to attend classes at such schools.

4. The term "actual educational expenses of textbooks" shall mean and include books and other instructional materials and equipment used in secondary school in teaching only those subjects legally and commonly taught in public secondary schools in this state and

shall not include instructional books and materials used in the teaching of religious tenets, doctrines or worship, the purpose of which is to inculcate such tenets, doctrines or worship.

5. The total amount of the abatement(s), if granted, shall not exceed \$1,500.00 for any one student.

After lengthy discussion, Bruce Patrick made a motion to table Mr. Fabians amendments because of its complexity and the fact that it was mainly rules for instituting an article not yet voted. A second was heard and the vote to table the amendment was in the affirmative. After more discussion, a motion to move the question was heard, a second received and the vote to move the question was affirmative.

Vote on the article as read was negative.

Article 15. "The Selectmen shall include every year in the Town Report their best estimate of the tax rate if the Town and School budgets as listed in the Town Report are passed. In formulating this estimate the Selectmen shall use the best available evidence to estimate:

1. The total value of taxable property in the Town;

2. The County portion of the tax rate; and

3. The amount of State or Federal Funds to be provided to the Town. (In no case shall the amount be estimated to increase more than 5% over the present amount)" (by petition)

Michael Harrington addressed the motion.

After brief discussion, vote on the article was negative.

Article 16. "The undersigned, registered voters in the Town of Strafford, by this petition, do request a vote by the Town to accept, as a public road, Spencer Lane, beginning at Province Rd. and running approximately 700' to a cul-de-sac. Said road does meet or exceed all Strafford Town standards for road construction." (by petition)

Article was addressed by Tom Gagne. There was no discussion, vote in the affirmative.

Article 17. "To see if the Town will vote to hire one full-time Police Chief." (by petition)

Gary Broadbent made a motion to withdraw the article. A second was heard and the vote to withdraw was in the affirmative.

Article 18. To hear report from Selectmen on their recommendations for the future use and management of those lands leased to the Town by the N.H. Water Resources Board in order to assure the continued attractiveness and accessibility of those lands and to make their management as self-sustaining as possible, as directed by vote of the Town on Article 12 at 1990 Town Meeting.

Selectwoman Creamer spoke in answer to Article 12 in last year's warrant:

"Direct the Selectmen to report their recommendations for the future use and management of those lands leased to the Town by N.H. Water Resources Board . . . the purpose of such recommendations shall be to assure the continued attractiveness and accessibility of those lands and to make their management as self-sustaining as possible".

We plan on working closely with the Recreation Committee in regards to the maintenance of the cleanliness of the beach area and removal of trash on a more efficient and sanitary manner.

In compliance with the letter from Water Resources, the brush presently along the upstream face of the dam embankment, will be removed as part of the routine upkeep of the swimming area . . .

In checking with the surrounding towns regarding their administration of beach and swimming areas within their towns, it was noted that none of them issue parking passes. It is on a first come first serve basis - monies are appropriated for maintenance of the beach areas, in one town they offer no lifeguard, no lessons, and you swim at your own risk . . .

Considering all of the above, we believe that our Recreation Commission is continuing to do an excellent job and will improve any and all conditions within their power.

The report was accepted by a vote of the body.

Article 19. To see if the Town will vote to authorize prepayment of property taxes and to property taxes and to authorize the Tax Collector to accept prepayments as provided by RSA 80:52-a.

No discussion, vote was in affirmative.

Article 20. To see if the Town will vote to authorize the Selectmen to convey property or tax liens acquired by the Town by Tax Collector's Deed, by public auction, or advertised sealed bid or in such other manner as determined by the Selectmen or as justice may require.

No discussion, vote was in affirmative.

Article 21. To see if the Town will vote to authorize the Board of Selectmen to apply for, receive and expend Federal and State grants, which may become available during the course of the year, in accordance with RSA 31:95-b and also to accept and expend money from any other governmental or private source provided such funds are used only for legal purposes for which a Town may appropriate money, such expenditures do not require the expenditure of other Town funds and the Selectmen hold a public hearing prior to utilizing such funds.

No discussion, vote was in the affirmative.

Article 22. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.

No discussion, vote was in the affirmative.

Article 23. To transact any other business that may legally come before this meeting.

Michael Harrington asked for information concerning the Recycling Plant. Jack Creamer addressed his question with an explanation of the recycling program now in use. He pointed out that the major change was the new system of co-mingling tin, aluminum, plastic and glass.

Gray Broadbent praised the people who turned out to vote.

A motion to adjourn was heard, a second received and the vote to adjourn was affirmative. Moderator Shillaber declared the meeting adjourned at 11:35 P.M.

A True Copy of Record, Attest:

Billye Waldron  
*Town Clerk*



**TAX COLLECTOR'S REPORT**  
**Fiscal Year Ended December 31, 1991 - (June 30, 1992)**

**—DR.—**

	<u>1991</u>	<u>Levies of 1990</u>	<u>Prior</u>
Uncollected Taxes -			
Beginning of Fiscal Year (1)			
Property Taxes . . . . .		467,263.44	
Yield Taxes . . . . .			1,622.46
Taxes Committed to Collector:			
Property Taxes . . . . .	3,575,637.00		
Land Use Change Tax . . . .	760.00		
Yield Taxes . . . . .		13,941.56	
Added Taxes:			
Property Taxes . . . . .		594.00	
Overpayments: (2)			
a/c Property Taxes . . . . .	6,837.88	2,374.59	
Interest Collected on			
Delinquent Taxes . . . . .	4,752.77	30,195.61	198.93
Costs . . . . .	40.00	746.00	
Total Debits . . . . .	<u>3,588,027.65</u>	<u>515,115.20</u>	<u>1,821.39</u>

**—CR.—**

Remitted to Treasurer			
During Fiscal Year:			
Property Taxes . . . . .	3,082,250.82	466,937.59	
Land Use Change Tax . . . .	760.00		
Yield Taxes . . . . .		13,557.16	1,442.46
Interest on Taxes . . . . .	4,752.77	30,195.61	198.93
Costs . . . . .	40.00	746.00	
Abatements Allowed:			
Property Taxes . . . . .	2,694.00	3,294.44	
Refunds of 1st . . . . .	6,831.00		
Uncollected Taxes			
End of Fiscal Year:			
Property Taxes . . . . .	490,699.06		
Yield Taxes . . . . .		<u>384.40</u>	<u>180.00</u>
Total Credits . . . . .	<u>3,588,027.65</u>	<u>515,115.20</u>	<u>1,821.39</u>

(1) These uncollected balances should be the same as last year's ending balances.

(2) Overpayments should be included as part of regular remittance items.

**SUMMARY OF TAX SALES / TAX LIEN ACCOUNTS**  
**Fiscal Year Ended December 31, 1991- (June 30, 1992)**

**—DR.—**

	Tax Sale / Lien on Account of	Levies of	
	1990	1989	Prior
Balance of Unredeemed Taxes			
Beginning of Fiscal Year . .		106,217.53	38,263.95
Taxes Sold / Executed to Town			
During Fiscal Year . . . . .	195,904.78		
Interest Collected After			
Sale / Lien Execution . . . . .	1,940.50	10,844.01	12,350.42
Redemption Cost . . . . .	473.50	950.00	492.50
			(58.83)
Total Debits . . . . .	198,318.78	118,011.54	51,048.04

**—CR.—**

Remittance to Treasurer:			
During Fiscal Year:			
Redemptions . . . . .	39,416.59	63,042.83	37,998.01
Interest & Cost After Sale .	2,414.00	11,794.01	12,842.92
Abatement During Year . . .		139.39	
Deeded to Town During Year			117.97
Unredeemed Taxes			
End of Year . . . . .	156,488.19	43,035.31	89.14
Total Credits . . . . .	198,318.78	118,011.54	51,048.04

## POLICE DEPARTMENT REPORT - 1991

Troy C. Brisard  
Chief of Police

### Part-time Officers

Carl Brown  
Charles Whitten

David St. Clair  
Corey Landry

During the year 1991 the Strafford Police Department received 617 calls for service. Some of the calls are listed below:

Assists .....	119	Criminal Trespass .....	2
Parking Complaints .....	3	Suspicious Activity .....	41
Deaths (natural) .....	2	Accidents .....	39
Fatal Accidents .....	1	Alarms .....	35
Disturbance .....	49	Missing Juveniles .....	8
Burglaries .....	8	Phone Harassment .....	15
Criminal Mischief .....	47	Theft .....	35
Domestic .....	20	M/V Disturbance .....	24
M/V Lockout .....	9	Attempted Suicides .....	3
Bad Checks .....	2	Hit & Run .....	3
Found/Lost Property .....	8	Stolen M/V .....	5
Recovered Property .....	8	Assaults .....	3
Open Windows/Doors .....	9	M/V Warnings .....	77
M/V Summons .....	7	Misdemeanor Arrests .....	8
Felony Arrests .....	6	Building/House Checks .....	305
Juvenile Arrests .....	5	Criminal Threatening .....	2
Littering .....	2	Boat Accidents .....	1
OHRV Accidents .....	1	Other .....	61

Many changes were seen in the police department in 1991. The town's first full time police officer was hired in May. On November 1st, Carl Brown stepped down as Chief of Police after 22 years of service to the town and Troy Brisard assumed the duties on a full time basis.

The police department is moving in a forward and very positive direction. High emphasis is being placed on crime prevention and community/police relations. Programs such as D.A.R.E. (Drug Abuse Resistance Education) have been introduced to Strafford. A highly visible police department has been one of my many goals. One which is being accomplished by having both police cruisers fully marked and easily identifiable. Having

fully marked police cruisers together with officers patrolling the town on a regular basis, aids in deterring crime in town. Other programs the police department introduced in 1991 were summer emergency forms' for seasonal residents. These forms were created to assist the police department in locating property owners during off season, in case of an emergency. Also, presentations on crime prevention were given to different organizations in town and most recently, 'Citizens Badge', the police departments monthly publication was founded. The publication can be found in the monthly town calendar and was developed for the citizens of Strafford as an informational tool.

In 1991, the police department's activity increased. From May to December, the activity has almost doubled. This is largely due to the full time position which resulted in more police/community interaction. Although the police department's activity is up, so is the solvability rate on crimes. Approximately 50% of burglaries which occurred in Strafford in 1991 have been resolved.

The police station, next to the school, also has seen many changes. The interior of the station has been almost completely remodeled. The majority of the work was completed by Carl Brown and myself.

In the year 1991, the police department worked a total of 2796.95 hours. Carl Brown worked 777.2 hours, David St. Clair worked 406 hours, Charles Whitten worked 60.5 hours, I worked 1553.25 hours and Corey Landry was hired in December and will start working in January 1992.

Another goal for the police department is to operate on a proactive form of law enforcement. The concept of proactive is to prevent the crime from occurring by means of high visibility patrol, crime prevention programs, 'Citizens Badge' and D.A.R.E. This concept replaces the traditional reactive form of law enforcement where the police would re-act after the crime was committed. In order to effectively have a proactive law enforcement community, the police department needs to increase its working hours. The police department is not requesting an additional full time officer, but we are requesting the part-time salaries be increased so actual patrol hours for the town can be increased.

We must all work together in order to have a crime free community.

Respectfully submitted,  
Troy C. Brisard  
*Chief of Police*

## **D.A.R.E. DRUG ABUSE RESISTANCE EDUCATION**

In 1991, D.A.R.E. came to the Strafford School. D.A.R.E. is a police officer led, semester long series of classroom lessons that teach the 6th grade children how to resist pressure to experiment with drugs and alcohol.

In 1991, the Strafford Police Department received a federal grant through the Attorney General Office to present the program. The grant was in the amount of \$5,040.00, which the police department had to match  $\frac{1}{4}$  of the funds or \$1,260.00. Through fund raising and generous donations, \$2,800.00 was raised to match the grant.

Chief Brisard's salary when he worked on D.A.R.E. related items, to include the two week D.A.R.E. instructor's school Chief Brisard attended, presentations given on the program and any time Chief Brisard spends in the classroom instructing D.A.R.E. Also, reimbursement was made to the police department for any expenditures made to purchase D.A.R.E. related material to include bumper stickers, pins, pencils, rulers and t-shirts.

Total reimbursements to the police department as of 12/31/91 is \$1,822.35. Through this current grant, projected reimbursement for 1992 is \$3,218.00.

## **1991 REPORT OF THE TOWN OF STRAFFORD ANIMAL CONTROL OFFICER**

Calls .....	63
Dog Pick-ups .....	22
Court .....	0
Dog Bites .....	4
Complaints .....	13
Civil Forefeitures .....	1
Restraining Orders .....	0
Fines Paid .....	\$25.00
Miles Logged .....	1232.2

James P. Barnes  
*Animal Control Officer*

**HILL LIBRARY**  
**Annual Report for 1991**  
 Telephone: 664-2800

Library Hours

WINTER	SUMMER
Nov. 1 - Apr. 30	May 1 - Oct. 31
Tues. 12:00 noon - 8:00 p.m.	Tues. 12:00 noon - 9:00 p.m.
Thurs. 9:00 a.m. - 2:00 p.m.	Thurs. 9:00 a.m. - 2:00 p.m. and 7:00 p.m. - 9:00 p.m.
Sat. 10:00 a.m. - 4:00 p.m.	Sat. 10:00 a.m. - 4:00 p.m.

INVENTORY

Books owned by the Library, January 1, 1991 . . . . .	10,077
Books purchased in 1991 . . . . .	354
Books donated in 1991 . . . . .	476
Books lost or discarded . . . . .	72
Books owned (total) as of December 31, 1991 . . . . .	10,835
Magazine gift subscriptions . . . . .	6
(Americana, Reader's Digest, Amicus Journal, Free China Review, Forest Notes, Farm Journal)	
Magazine subscriptions purchased . . . . .	8
(Consumer Reports, Bon Appetit, Better Homes & Gardens, National Geographic, Traveler, NH Profiles, Crafts & Things, Cooking Light, Country)	
Used Magazines donated . . . . .	137
Cassettes and filmstrips owned . . . . .	76
Videos owned . . . . .	45

CIRCULATION

Total books circulated . . . . .	11,006
(Adult fiction - 2924; Adult non-fiction - 1469; Children - 6613)	
Magazines . . . . .	344
Cassettes . . . . .	97
Videos . . . . .	586

BOOK FINES

Balance on hand January 1, 1991 . . . . .	\$ 41.45
Fines received during the year . . . . .	587.05
	<hr/>
	\$ 628.50
Fine money used for purchase of new books . . . . .	490.36
	<hr/>
On hand December 31, 1990 . . . . .	\$ 138.14

Kathryn Steward, Librarian

## LIBRARY TREASURER'S REPORT - 1991

### Receipts:

Beginning Balance, January 1, 1991 .....	\$ 192.91
Appropriation expn'd in 91 (\$11,432.50 budgeted) ..	\$11,153.50
Warren Dow Foss Fund .....	200.56
George Cate Fund .....	250.00
Lena Leighton Fund .....	50.00
Other (fines, copier fees, etc.) .....	587.05
<b>TOTAL INCOME .....</b>	<b>\$ 12,434.02</b>

### Expenses:

Books .....	\$ 4,086.27
Telephone .....	360.17
Other Utilities:	
Heat .....	1,113.30
Electricity .....	526.36
Custodial .....	490.00
Media .....	107.43
Program .....	50.00
Supplies .....	342.03
Equipment .....	390.19
Insurance .....	138.00
Miscellaneous (postage, box rent, typewriter repairs, etc.) .....	171.50
<b>SUB-TOTAL .....</b>	<b>\$ 7,775.25</b>

Librarian Salaries .....	4,442.50
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<b>TOTAL DISBURSEMENTS .....</b>	<b>\$ 12,217.75</b>
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Balance on hand, December 31, 1991 .....	216.27
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<b>BALANCE .....</b>	<b>\$12,434.02</b>
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### Proposed Budget 1992:

### Previous Year (1991)

Books .....	\$3,000.00	\$2,650.00
Telephone .....	400.00	380.00
Other Utilities:		
Heat .....	1,350.00	1,500.00
Electricity .....	520.00	420.00
Custodial .....	490.00	420.00
Media .....	100.00	200.00
Program .....	50.00	100.00
Supplies .....	200.00	150.00
Equipment .....	200.00	200.00
Insurance .....	150.00	150.00
Miscellaneous .....	240.00	400.00
	<b>\$ 6,570.00</b>	<b>\$ 6,570.00</b>

Librarian .....	4,712.00	\$ 4,712.00
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<b>TOTAL PROPOSED .....</b>	<b>\$ 11,282.00</b>	<b>\$ 11,282.00</b>
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Kathryn Steward, Treasurer

## **STRAFFORD LIBRARY ASSOCIATION - 1991**

The relationship of the Strafford Library Association, Inc. and the Town of Strafford is unique. SLA owns the land and the building called the Hill Library and the town owns the books, insures them and pays the salaries of the Librarian and the janitor, while SLA insures the building, pays for the physical upkeep, enlargements and improvements.

The Strafford Library Association has a limited income and adds to that income through various sales. The recent silent auction netted about \$300.00. In the future SLA will publish a cook book.

The improvements for the last year include resurfacing of the parking area and the drilling of a well. The building and grounds committee deserve much praise for handling the two big projects. The members are Burnham Varney, Glenn Blodgett, and George Foss assisted by John Young. All SLA members including the five or six new members work all for the common good.

The group will be pleased to welcome you as a member.

Present Officers includes: Betty Varney, Sheila Rainey, Sheila Hamilton, Lucinda Kerivan, Betty Stiles and Bernice Omand.

Sincerely,

Bernice F. Omand



## **TRUSTEE OF TRUST FUNDS 1991 ANNUAL REPORT**

During 1991 there was one new trust fund established, funds were added to an existing cemetery fund, and funds were added to the Capital Reserve Fund for a Town fire truck. There were no withdrawals of established funds.

Helen Foss Saxton of Wallington, Connecticut established a one thousand dollar trust fund for the perpetual care of the Jeremiah Foss Cemetery located on the Little Niagara Road. The Trust Fund to be known as the Helen Foss Saxton Trust Fund.

Ernest Brown of Strafford added two hundred dollars to the existing trust funds for the perpetual care of the Waldron-Caswell Cemetery. The cemetery adjoins his property on the Province Road near Bow Lake.

Repair of stones and fences around the cemeteries were done on the following cemeteries by the Union Marble Company: Shackford-Jenness Cemetery, The Perkins-Winkley-Leighton Cemetery, Rev. John Caverly Cemetery, and the Aaron Foss Cemetery. The work was financed by using accumulated interest funds.

The Trustees are still having a problem in adequately caring for cemeteries with small trust funds; especially, now due to the low interest rates.

We wish to thank all the people who have done volunteer work on the cemeteries in the town. Many of the cemeteries in the Town do not have Trust Funds for perpetual care.

M. Justine Leighton  
Herbert Scribner  
Roger S. Leighton

REPORT OF THE TRUST FUNDS OF THE TOWN OF STRAFFORD ON DECEMBER 31, 1991

PRINCIPAL INCOME

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	CD & Ck. Acct.	%	Balance Beginning Year	New Funds Created	Withdrawals	Balance End Year	Income During Year %	Amount	Expended During Year	Balance End Year	Gr. Total of Princ. & Income End of Year
6-6-25	Babb, John	Cem.Per.Cr.			1.3	100.00			100.00	259.95	19.49		279.44	379.44
12-31-72	Brown, Albert (Hall)	Cem.Per.Cr.			.6	50.00			50.00	45.60	8.99	18.00	36.59	86.59
12-31-72	Brown, Albert (Critchett)	Cem.Per.Cr.			.6	50.00			50.00	46.78	8.99	5.00	50.77	100.77
12-10-37	Caswell-Dearbon	Cem.Per.Cr.			5.1	200.00	200.00		400.00	640.11	76.44	94.50	622.05	1,022.05
4-21-27	Caverly, Abbie	Cem.Per.Cr.							100.00	424.48	19.49		443.97	543.97
6-3-72	Caverly, Rev. John	Cem.Per.Cr.			6.0	465.00			465.00	492.62	89.94	260.00	582.56	787.56
4-2-27	Clark, John D.	Cem.Per.Cr.			1.3	100.00			100.00	561.24	19.49		580.73	680.73
9-3-71	Cooper, Lillian Foss	Cem.Per.Cr.			2.5	200.00			200.00	327.21	37.47	147.00	217.68	417.68
9-2-33	Foss, Herbert	Cem.Per.Cr.			2.5	200.00			200.00	560.31	37.47	148.00	449.78	649.78
9-10-30	Foss, Robert L.	Cem.Per.Cr.			1.3	100.00			100.00	314.37	19.49		333.86	433.86
6-2-26	Garfield, Eliza	Cem.Per.Cr.			2.0	150.00			150.00	526.61	29.98		556.59	406.59
3-5-50	Ham, Llewelyn	Cem.Per.Cr.			2.5	200.00			200.00	530.51	37.47	7.50	560.48	760.48
9-6-50	Hartwell, Elizabeth	Cem.Per.Cr.			1.3	100.00			100.00	300.37	19.49		319.86	419.86
10-2-21	Hawkins, Betsey	Cem.Per.Cr.			1.3	100.00			100.00	30.33	19.49	23.81	26.01	126.01
6-6-25	Hayes, Paul	Cem.Per.Cr.			.6	50.00			50.00	44.87	8.99	11.90	38.96	88.96
8-4-34	Holmes, Ella	Cem.Per.Cr.			1.3	100.00			100.00	187.86	19.49		207.35	307.35
12-23-58	Jennness, John	Cem.Per.Cr.			2.5	200.00			200.00	575.77	37.47	45.00	568.24	768.24
1-31-21	Jennness, Samuel	Cem.Per.Cr.			2.5	200.00			200.00	534.36	37.47	47.63	524.20	724.20
12-25-50	Jennness, Samuel	Cem.Per.Cr.			2.5	200.00			200.00	177.12	37.47	47.63	166.97	366.97
4-12-27	Jewell, John W.	Cem.Per.Cr.			1.3	100.00			100.00	269.39	19.49		288.88	388.88
8-11-59	Leighton, Winkley	Cem.Per.Cr.			3.2	250.00			250.00	705.43	47.97	215.00	538.40	788.40
6-2-21	Perkins, Nancy	Cem.Per.Cr.			1.3	100.00			100.00	376.29	19.48		395.77	495.77
9-9-57	Perkins, Paul	Perpet. Care			2.2	175.00			175.00	605.17	32.98	50.00	588.15	763.15
1-7-22	Seavey, Abbie	Perpet. Care			1.3	100.00			100.00	30.33	19.48	23.81	26.00	126.00
4-2-27	Smith, D.W.	Perpet. Care			1.3	100.00			100.00	30.33	19.48	23.81	26.00	126.00
8-12-44	Stauton, Fred	Perpet. Care			2.5	200.00			200.00	528.88	37.48	33.50	532.86	732.88
9-5-72	Gray, Bessie & Swain, Anne	Perpet. Care			2.5	200.00			200.00	447.32	37.48		484.80	684.80
10-22-50	Wain, Mary J.	Perpet. Care			5.1	400.00			400.00	601.18	76.45	443.00	234.63	634.63
5-11-55	Waldron-Caswell	Perpet. Care			1.3	100.00			100.00	289.04	19.48		308.52	408.52
12-10-37	Walker, James	Perpet. Care			1.3	100.00			100.00	315.81	19.48		355.29	435.29
6-2-26	Waterhouse, Ella	Perpet. Care			1.3	100.00			100.00	30.33	19.48	23.81	26.00	126.00
					2.5	200.00			200.00	83.42	37.48	47.63	73.27	273.27

# PRINCIPAL

# INCOME

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Balance End Year	Balance Beginning Year	Income During Year	Expend During Year	Balance End Year	Gr. Total of Princ. & Income End of Year
3-10-66	Webster-Tuttle	Perpet. Care	4.8	375.00		375.00	675.90	71.95	14.00	733.85	1,108.85
6-13-19	Welch, Betsey	Perpet. Care	2.5	200.00		200.00	544.30	37.48	10.00	571.78	771.78
10-84	Stoper Road	Perpet. Care	.6	50.00		50.00	49.40	9.00		58.40	108.40
	Helen Foss Saxton	Perpet. Care	13.0		1,000.00	1,000.00	0	194.87		194.87	1,194.87
Subtotal: Cemetery Funds:											
1899	Young, Lavinia	Educ.	13.0	5,615.00	1,200.00	6,815.00	12,159.99	1,304.10	1,740.53	11,723.56	18,538.56
				1,000.00		1,000.00	2,597.56	194.88		2,792.44	3,792.44
Subtotals											
10-28-77	Warren-Dow Foss	Library		6,615.00	1,200.00	7,815.00	14,757.55	1,498.98	1,740.53	14,516.00	22,331.00
3-10-80	Theodore L. Storer	Cons. & For.		3,000.00		3,000.00	45.82				
		CD & Sav.		11,500.00		11,500.00	13,009.97				
Subtotal:											
				21,115.00	1,200.00	22,315.00	27,813.34				

## CAPITAL RESERVE FUND:

12-31-80	Town Recycling	Recyc. Ctr.	Money Mkt.	100.00	60,798.10	60,798.10	4,368.82	4,238.82		8,607.10	69,405.20
3-8-84	Town School Bldg.	Bldg. & Impv	Sav. acct.	100.00	1,968.96	1,968.96	143.03	105.60		248.63	2,217.59
6-29-87	Town Fire Dept.	Fire Trucks	1, 2, 3		60,000.00	60,000.00	14,469.33	5,381.50		19,850.83	79,850.83
12-24-91	Fire Dept.	Fire Truck	4 Sav. Bk.	100.00		25,000.00					25,000.00
4-26-88	Town Recreation	Land	CD		5,000.00	5,000.00	969.22	436.83		1,406.05	6,406.05
4-26-88	Town Conservation	Conservation	Sav. acct.		1,000.00	1,000.00	*162.40	66.66		229.06	1,229.06
Total Capital Reserve Funds											
					128,767.06	153,767.06	20,112.80	10,228.87		30,341.67	184,108.73
Sub-total, Cem.Ed.Lib.,Cons/For:											
					21,115.00	22,315.00	27,813.34	3,512.63	1,971.56	29,354.41	51,669.41
Grand Total:											
					149,882.06	176,082.06	47,926.14	13,741.50	1,971.56	59,696.08	235,778.14

\*Bank reported incorrect

**RURAL DISTRICT HEALTH COUNCIL, INC.**  
**Annual Report 1991**

The Rural District Health Council, Inc. continues to serve as Strafford's home health agency offering skilled nursing, rehabilitative services, home health aides, homemakers and hospice care on an intermittent basis. A nurse is available to our clients 24 hours a day, seven days a week with visits made as needed. Home health services help to limit the length of hospitalization and enable people to remain in their homes as opposed to nursing home placement.

Rural District Health Council, Inc. provides Well Child Clinics for residents of our nine communities with children from birth through six years receiving physicals, immunizations, growth and development counselling, nutritional counselling, and lead, anemia and urine testing. Home visits are provided for newborns and sick children of all ages. SIDS counselling is offered to all families that are dealing with Sudden Infant Death. As of December 31, 1991 three-hundred and seventeen children are enrolled in our Well Child Clinics.

Health Screenings are offered in five locations for resident of all nine communities to educate the public with regard to health maintenance through B/P monitoring, diet counselling, and assessment of blood hemoglobin and glucose. Over two hundred and sixty-five flu shots were given this fall.

There have been many changes within the Agency this year. The growth has been astounding, we have completed over 15,450 visits in 1991, up from 10,080 in 1990. The staff has adjusted well to the growth and the change that comes with a change in administration. We have taken the plunge into the world of computerization. Rural District is working with two other area VNAs and Strafford Hospice to provide our communities with a certified Medicare Hospice program.

Rural District is especially pleased to have been able to reduce our per capital request to each of our supporting towns. We have accomplished this without any infringement on available services. We recognize that each of our communities are having to tighten-up their budgets and we are doing our best to help in those efforts. During this economic climate when more and more people cannot afford health care, are avoiding hospitalization and have no insurance, Home Health Care is increasingly important.

We appreciate and need your ongoing support. We thank your Board Representatives for their time and efforts on behalf of Rural District Health Council, Inc.

Respectfully submitted,

Linda Hotchkiss  
RNBS, Executive Director

## RECYCLING REPORT 1991

The cooperation of residents and summer visitors continues to make recycling a quantitative success. In early March Strafford converted to a process called "co-mingling"; wherein all metal food cans, rather than only tin and aluminum, all colors of glass containers, plus plastic milk and soft drink containers are deposited in a common bin. The pluses of this system are the increases in recyclable products, and increased participation due to increased simplicity. Due to the increased sorting required of the collection agent, the monies returned from the sale of recyclables is lessened. Perhaps most important is the increased participation in recycling, due at least in part to the reduced requirement for separation of products.

Vehicle tires were removed in 1991, as were large metal items. It appears that such removal will become an annual requirement. All users of the recycling center are reminded that many suppliers will accept used vehicle tires, and appliances such as stoves and refrigerators when selling replacements. Such would reduce costs to the purchaser and to the Town.

Recycling is here to stay, but it is not inexpensive, as demonstrated elsewhere in this Town Report. It is a part of the price we pay for increased use of "throw away" containers and excessive packaging, both counterproductive to the protection of our environment. Since the recycling process is relatively new; industry and government are cooperating in efforts to improve recycled products, and to expand the types of materials subject to the process.

Operation of the Recycling Center has generated the following revenues realized from recycling:

Tires . . . . .	\$ 362.00
Metals . . . . .	570.00
Newsprint, glass, metal, etc. . . . .	<u>149.77</u>
	\$1,081.77

## **STRAFFORD RECREATION COMMISSION REPORT FOR 1991**

The Strafford Recreation Commission ended the 1991 summer on a positive note. Many residents complimented the beach staff and members of the commission on the pleasant atmosphere of the beach area. The "carry in-carry out" trash policy was a huge success, owing to the vigilance of the beach staff and the cooperative efforts of beach users. Trash volume was reduced by about 90%. The introduction of the chemical toilets was a much needed improvement.

It is mostly due to the efforts of our own beach staff that the summer ran so smoothly. The quality of swim instruction was excellent and the lack of problems was due to the pride, teamwork and professionalism of the beach staff. We are happy to say that most will be returning for second and third years this summer. We appreciate the support of the Strafford Police Department and N.H. Fish and Game Department again this year.

Once again the swim line, required and approved by the State of New Hampshire, was in place to cordon off the swimming area for the protection of swimmers and boaters alike. Your continued respect for the rights of swimmers to use this area in safety was appreciated.

As part of our attempts to upgrade the recreation area we plan to replace worn topsoil and re-seed the bare areas and to install new, permanent signs.

Safety is and always has been the primary concern of the Recreation Commission in decision concerning the beach area. Our budget requests for the last few years have reflected economic realities and cover the safe operation of the beach area and the instructional needs of the community. We have tried to control expenses and this year returned \$1,273.50 to the Town in revenue. A safe, clean and family-oriented recreation area is our goal, and we feel proud that we met this goal in the summer of 1991.

It has come to our attention that many people have expressed their desire to spruce up the recreation area. We applaud their interest and would welcome them as volunteers to help in this effort. To this end we have included a separate warrant article to address a desire for substantial improvements to the area.

Annual Beach Clean-up Day is June 13, 1992

## **ANNUAL REPORT STRAFFORD FIRE AND RESCUE**

In August of 1990, we consolidated the Fire and Rescue into a more combined organization. We feel that this has provided more team work within the department and better service for the town. All of the regulations of the department as well as the operating procedures needed to be rewritten and this has almost been completed.

The other administrative functions were the revision of the Ambulance and Fire Mutual Aid Plans, completing a map of the town listing all road names.

1991 saw a substantial training effort for us. A large group of people attended training to become First Responders or Emergency Medical Technicians. In addition, three of our fire fighters completed career level certification and almost everyone is now state certified at least at level one. Although training is a large part of our budget, it provides the means by which we can provide better service.

The Rescue Team was granted Advanced Life Support protocol with both Frisbee and Concord Hospitals. Two people on the team completed the several hundred hour training program that enables them to be certified at the Intermediate Level at their own expense. This training resulted, directly, in saving on life that we can document. For the people involved, this made all of the time and expense worth the effort. The Rescue Team will continue to provide Emergency Ambulance service, at no cost, to Frisbee Hospital, Wentworth Douglass Hospital, and Concord Hospital.

We began work with the Insurance Service Office to begin the process to have the department tested to enable an insurance rate reduction for some of the households in town. This process requires water flow testing, a review of all department equipment and training, as well as a review of our mutual aid procedures. We began to review of our equipment and started the process of replacing those items that will be necessary to bring all department equipment to required standards.

Our fire prevention and inspection program has continued during the year. It is often difficult to judge how well the program is working, because we cannot tell how many fires we do not have as a result of it. If it has prevented just one, it is well worth the time. The inspections are available free of charge for any property in Strafford. Feel free to call for an appointment.

This year, we are asking to replace one of our vehicles. We began to look at this in the late part of 1989. The fire truck we need to replace is almost thirty years old and cannot be considered when we are tested by the Insurance Services Office. Beyond that, the fire truck is in need of more repair than it is worth, mostly due to rust. The process of finding the best

vehicle has been a long one involving many of hours for the department. Our goal has been to replace the unit with one that meets current standards, provides the performance we must have, AND does not impact the tax rate for the town. We have a plan that will meet all of these objectives and we will present more detailed information at the Town Meeting.

No member of Strafford Fire and Rescue receives any financial compensation for their time. The people on the department have a desire to help their neighbors in a unique fashion. These twenty-two people give their time and energy to help everyone else live safer, happier lives, taking time away from their own families to do it. What we need from the residents of the town is the tools to do the job and your support.

During 1991 the Fire and Rescue responded to the following:

Auto Accidents .....	18
Boat Fires .....	1
Brush Fires .....	9
Auto Fires .....	2
Chimney Fires .....	7
Coverage for other towns .....	3
Electric Lines .....	11
Emergency Assistance .....	1
Equipment Fires .....	3
Fire Alarms .....	7
Furnace Problems .....	3
Hazardous Materials .....	1
Medical Emergencies .....	57
Mutual Aid Fires (Other Town) .....	5
Structure Fires .....	6
Water Rescue .....	1
Total .....	<u>135</u>

Respectfully submitted,

Neil Donohue  
*Chief*



## STRAFFORD ROAD AGENT 1991 ANNUAL REPORT

This brief report will show how much of the highway budget other than regular maintenance was expended.

A section of ledge was blasted on Brown's Pasture Road near Reinhardts. Guard rails were installed over Big River on Barn Door Gap Road. 754 feet of culvert pipes were replaced or extended. Ditch work to widen roadways on Webber Road (Jo-Al-Co), Tasker Hill, Snackerty Corner and Lovejoy's Road.

Roadside mowing was done on nearly all the paved roads as well as some graveled sections.

Terry Court and the upper section of Parson's Hill were sealed.

The remaining section at the top of Caverly Hill, two sections of Water Street, a short portion of Sunny Oak Terrace and all of Barberry Lane were shimmed and paved.

Under capital improvements, as voted in Article two (2) of the 1991 warrant, 6/10 of a mile of Second Crown Point Road (from the top of the hill by Winkley's to the Cross Road), 6/10 of a mile on Province Road (from Jo-Al-Co Rd. to Kerivan's) and 3/10 of a mile on Wingate Hill were rebuilt with excavation, gravel, crushed gravel and paving on each.

Radford Messenger  
Road Agent

### ROAD MAINTENANCE AND GENERAL HIGHWAY EXPENSES — 1991

John Horan .....	\$ 1,485.00
Ted Kouroubacalis .....	2,400.00
Leighton Logging .....	1,650.00
J & A Builders .....	2,070.00
Radford Messenger, Inc. ....	<u>147,343.00</u>
Sub Total .....	\$154,948.00

### GENERAL HIGHWAY EXPENSES

Tree Removal .....	\$ 200.00
Blasting .....	3,000.00
Guard Rails .....	620.30
Truck Rentals/Haul Sand .....	280.00
Equipment/Maintenance .....	1,753.70
Gravel .....	16,030.67
Sand .....	3,926.25
Salt .....	3,514.69
Culverts .....	6,352.82

Cold Patch .....	1,139.65
Paving/Asphalt .....	33,492.55
Sub Total .....	\$ 70,310.63
TOTAL EXPENDITURES	
	\$225,258.63

PLEASE NOTE THE FOLLOWING REGULATIONS

87R4. WINTER PARKING - Pursuant to RSA 265:70, the following parking regulation will be established.

a. There will be no parking on all town roads so as to impede snow removal

Any violations of the above will be subject to a fine of \$5.00 per violation and subject to towing, pursuant to RSA 265:69 and RSA 265:70.

87R5. SNOW OBSTRUCTION - Pursuant to RSA 249:23, the following snow obstruction regulations will be established.

a. Any person who shall put or place or cause to be put or placed any snow or ice upon the surface of the traveled portion of any town maintained road for any purpose, except to provide a place necessary for crossing, recrossing and traveling upon said roads by sleds, logging or farm equipment, shall be guilty of a violation if a natural person or guilty of a misdemeanor if any other person. The provisions of this section shall not apply where snow or ice is pushed across the traveled surface of said road for the purpose of snow removal from land adjoining said roads.

Any violation of the above will be subject to a fine up to \$100.00, pursuant to RSA 249:23.

## PLANNING BOARD REPORT 1991

The nature of Planning Board business in 1991 continued to reflect general economic conditions in the state. The near total absence of applications for major subdivision (four or more lots) noted in 1990 continued through 1991.

However, the Planning Board remained busy. Many property owners applied for minor subdivisions of two lots, often carving out a small lot for a family member from a larger landholding. While a majority of these projects were relatively uncomplicated an occasional problem of access frontage, wetlands, or septic system placement did occur. Some property owners applied for non-residential site plan reviews with the intent of opening a small commercial operation of a type not classified as an allowable land use under Strafford Zoning and Land Use Ordinances, Article 1:4.2. This type of application usually requires a more detailed consideration by the Planning Board, and often raises more serious concerns for abutters.

Other areas which received attention were gravel pit reclamation, scenic road restrictions, driveways serving more than a single dwelling and recording protective covenants.

The Planning Board joined several other Strafford boards and commissions in reviewing the various proposals for the location of a new East-West highway. Three of the corridors proposed for detailed study pass through Strafford. This important issue has required considerable study and effort, as well as attendance at several meetings on the subject. None of the proposed routes enjoys the support of all of the affected communities. The only acceptable selection will be that corridor which produces the fewest undesirable impacts on the municipalities through which it will pass.

Finally, thanks are due to all who devoted many long hours to the land planning system in Strafford including property owners who were willing to state their views and to listen to the views of others in the furtherance of good land use planning in our community.

Edgar Huckins, Chairman  
Jack Creamer, Secretary

### Receipts 1991

Application Fees .....	\$ 981.30
Books (Town Zoning Ordinances and Regulations) .....	145.00
Miscellaneous .....	3.34
Total .....	\$1,129.64

### Expenditures 1991

Postage .....	\$ 176.33
Foster's Daily Democrat (Public Notices) .....	41.30
Supplies and training workshops .....	282.00
Secretarial .....	789.78
Total .....	\$1,289.41

## BUILDING INSPECTION DEPARTMENT REPORT for Calendar Year 1991

This year, again, saw steady building activity. During the past four years the number of permits other than new homes has averaged 102 per year. The total this year was 97, demonstrating the solidity of local building activity. The economic slowdown of local building activity. The economic slowdown is felt locally as fewer new homes were constructed. Perhaps this is an appropriate time to address the issue of growth, before the economy swings back and once again the horse is out of the barn without the door being closed. Tax revenues from new homes often do not cover the cost to the town of providing services, (education, police, waste disposal, road maintenance, and fire protection) to the new residences. Controlling growth is one method of keeping property taxes in check.

A reminder that a building permit is required for work other than simple repairs and also for work done to septic systems.

I would again, like to thank the people of Strafford for their cooperation during this past year.

MONTH	NEW HOME TRANSFER	COMM.	REPLACE.	GARAGE SHED BARN	DOCK DECK	RENEWAL	ALTERATION ADDITION	SEPTIC	FEES
January				1			2		\$ 99.60
February				1			4	1	162.40
March	2		1	1	1	1	5		569.60
April				2	2	2	8	1	482.90
May	3			4	1	1	5	1	738.50
June	1				1	3	4	1	517.60
July	2			1	2	3	6	1	917.50
August	1			4	3	1	1	1	500.80
Sept.	3			2	1		3		637.50
October					1		4	1	209.60
Nov.			1	1			3		355.20
Dec.	1		1				2		346.20
	13		3	17	12	11	47	7	\$5,537.10

### PERMITS OTHER THAN NEW HOUSES

### NEW HOUSES

1989 — 89  
1990 — 101  
1991 — 97

42 — \$12,133.00  
31 — 9,333.00  
13 — 5,537.00

Steve Smith, Building Inspector

## BOARD OF ADJUSTMENT REPORT 1991

The Board of Adjustment has held eight public hearings for the consideration of applications requesting variances or special exceptions to the Zoning and Land Use Ordinances of the Town. The number of times the Board meets during a year is based on the number of applications received.

R. Stephen Leighton, Chairman

### Receipts 1991

Application Fees .....	<u>\$634.25</u>
Total .....	\$634.25

### Expenditures 1991

Postage .....	\$197.21
Foster's Daily Democrat (Public Notices) .....	210.05
Training workshops and miscellaneous expenses .....	40.00
Secretarial .....	<u>\$563.65</u>
Total .....	1,010.91

## **STRAFFORD CONSERVATION COMMISSION**

### **1991 Annual Report**

The Strafford Conservation Commission would like to thank everyone who helped us to celebrate the 20th Anniversary of the Strafford Town Forest and the Dedication of the Memorial Plaque honoring those who donated three key interlocking properties in the Strafford town forest system - the Weidman Lot, the Storer Lot and the Edgerly Lot. The celebration co-sponsored by the Strafford Historical Society was held at the Town Forest on Saturday, May 4, 1991. A crowd of 60 or more enjoyed a program featuring tributes to the donors of the three properties and a tribute to the members of Strafford's first Conservation Commission. While many lingered in the spring sunshine to enjoy refreshments, a dozen energetic townspeople braved the black flies to participate in a guided walk along the trail linking the various properties. We would like to thank all those who helped us prepare by brushing and mowing and especially George Kitz, who continues to help us by mowing the lower meadow so that the plaque may be seen and enjoyed from Route 126.

During the past year the Commission has been fortunate to receive two new donations of conservation land. We would like to take this opportunity to again thank those who donated these properties to the townspeople. The MacKay Lot is a 5 acre property located off Route 202A. The Helen Foss Saxton Lot, off Little Niagara Road is a large wetland immediately adjacent to the Big River Basin Lot which was acquired last year.

The Commission is continuing its work to protect Strafford's wetlands. Four of our members attended workshops coordinated by the NH Audubon Society to train local officials in the proper use of the NH Method for the Comparative Evaluation of Wetlands. This new project is designed to be an important new tool in land management. We also continue to work on our Wetlands Mapping Project. We have ordered several overlay maps identifying baseline wetlands information from the Strafford Regional Planning Commission. We hope to continue with this project over the coming year. The Conservation Commission continues to review all applications submitted for dredge and fill in wetlands, although the number of applications submitted declined in 1991, we would again remind everyone that we are always glad to offer advice to anyone who contacts us prior to submitting an application for any type of work in a wetlands area.

The Conservation Commission again co-sponsored two Strafford students, Jennifer Omand and Amy O'Connor, who attended the Youth Forestry Camp in Interlocken. We again extend our thanks to the Strafford Women's Club, who again acted as our co-sponsors.

The Conservation Commission is pleased to be able to co-sponsor the Spring Forestry Workshops, a workshop series for backyard tree farmers and any other interested landowners, coordinated by the UNH Cooperative Extension and the State of NH Division of Forests and Lands. Watch for announcements of workshop dates and times.

Several Commission members participated in the committee which drafted an initial response to the Department of Transportation's choices for corridors for the proposed East-West highway. We will continue to make recommendations to the Advisory Task Force regarding Strafford's special concerns with a potential new highway corridor running through our town.

Respectfully submitted,

J.B. Cullen, Chairman

John Bozak - JoAnn Brown - Leslie Dupee

Elizabeth Evans - Robert L. Evans - Cal Schroeder

## **TOWN REPORT FOR FOREST FIRE WARDENS**

1991 was a very dry and busy year for the New Hampshire Forest Fire Service as well as local Fire Departments due to our increase in the number of fires. Our three major causes of fires in 1991 were non-permit, children and smoking materials. 450 wildland fires in New Hampshire burned approximately 150 acres for an average fire size of one-third acre.

Primarily, the local Fire Department is responsible for extinguishing these fires. Keeping the average fire size this small is a tribute to early detection by citizens, our fire tower lookout system and the quick response of our trained local Fire Departments.

In every municipality, there is a Forest Fire Warden and several Deputy Wardens that are responsible for directing suppression action on wildland fires, working with other Fire Department members under the direction of the N.H. Forest Fire Service to make sure that all Fire Department members are properly trained and equipped for suppressing wildland fires. Forest Fire Wardens and Deputy Wardens receive specialized training each year, presented by the N.H. Forest Fire Service, to keep their skill level and knowledge of forest fire laws up to date.

The local Warden and selected Deputy Wardens are also responsible for issuing burning permits for any open burning that is to be done in their community. In New Hampshire, any open burning, except when the ground is completely covered with snow, requires a written fire permit prior to lighting the fire. Before doing any open burning, it is recommended that you contact your local fire department to see if a permit is required and to save your community the cost of sending fire equipment on a false alarm. Any person violating the permit law (RSA 224:27) shall be guilty of a misdemeanor.

Please help your local Warden and Fire Department by requesting a fire permit before kindling a fire, be understanding if they tell you it is not a safe day to burn and help keep New Hampshire green! Thank you for being fire safe.

Robert D. Nelson, *Chief, Forest Protection*  
*Your Local Forest Ranger*

Glenn D. Pierce  
*Municipal Forest Fire Warden*

**STRAFFORD**

**SCHOOL**

**DISTRICT**

**REPORTS**

**1991**



## **OFFICERS OF THE STRAFFORD SCHOOL DISTRICT**

**1991-92**

### **SCHOOL BOARD**

Robyn Rowe, Chairman . . . . .Term Expires 1992  
George Kitz . . . . .Term Expires 1993  
Bruce Patrick . . . . .Term Expires 1994

### **SUPERINTENDENT OF SCHOOLS**

Barry L. Clough, B.Ed., M.A., M.Ed.

### **ASSISTANT SUPERINTENDENTS**

Paul E. Campelia, B.S., M.Ed.  
Michael J. Frechette, Ph.D.

### **PRINCIPAL**

Richard Jenisch, B.A., M.A.

### **CLERK**

Lucinda D. Kerivan

### **TREASURER**

Dorothy Bickford

### **MODERATOR**

David Meserve

### **AUDITOR**

L. Patrick Kelly, CPA

**TENTATIVE SCHOOL WARRANT  
THE STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District in the Town of Strafford qualified to vote in district affairs:

You are hereby notified to meet at the Strafford School in said district on the 4th day of March 1992, at 7:00 o'clock in the afternoon, to act upon the following subjects:

1. To hear the reports of agents, auditors, committees, or officers chosen and pass any vote relating thereto.

2. To see if the School District will vote to raise and appropriate the sum of ten thousand one hundred twenty-five dollars (\$10,125) to tile over existing asbestos flooring in all support rooms and classrooms in the original wing of Strafford School.

3. To see if the School District will vote to raise and appropriate the sum of twelve thousand nine hundred forty dollars (\$12,940.00) for the purchase and installations of acoustical wall treatment in the Strafford School Gym to alleviate the current sound problem existing in that room.

4. To see if the School District will vote to raise and appropriate a sum of money not to exceed ten thousand dollars (\$10,000) from the undesignated fund balance as of 30 June 1992. Said sum of money to be deposited in the School District Capital Reserve Fund entitled: capital improvements/new construction for the School District in accord with the provisions of RSA Ch. 35.

5. To see what sum of money the school district will raise and appropriate for the support of schools, for the salaries of school district officials and agents, for capital construction, and for the payment of statutory obligations of the school district.

6. To see if the School District will authorize the School Board to make application for and to receive and expend, in the name of the District, such advances, grants-in-aid, or other funds for educational purposes as may now or hereafter be forth coming from the United States Government and/or State agencies; private agencies and/or other sources in accord with the provisions of RSA 198:20-b.

7. To choose agents and committees in relation to any subject embraced in this warrant.

8. To transact any other business which may legally come before this meeting.

Given under our hands at said Strafford this 4th day of February 1992

Robyn Rowe  
George Kitz  
Bruce Patrick  
*School Board*

A true copy of Warrant-Attest:

Robyn Rowe, George Kitz, Bruce Patrick

## **The State of New Hampshire**

To the inhabitants of the School District in the Town of Strafford qualified to vote in district affairs:

You are hereby notified to meet at the Town Hall in said district on the 10th day of March 1992, at 10:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose a Moderator for the coming year.
2. To choose a Clerk for the ensuing year.
3. To choose a Member of the School Board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.

Given under our hands at said Strafford this 22nd day of January 1992.

Robyn M. Rowe  
George Kitiz  
Bruce Patrick  
School Board

A true copy of Warrant — Attest:

Robyn M. Rowe  
George Kitiz  
Bruce Patrick

# **REPORT OF THE SCHOOL DISTRICT TREASURER FOR THE FISCAL YEAR JULY 1, 1990 TO JUNE 30, 1991**

## **SUMMARY**

Cash on Hand July 1, 1990 .....	\$	85,388.98
Received from Selectmen		
Current Appropriation .....	\$2,881,525.00	
Revenue from State Sources .....	228,924.01	
Received from Tuitions .....	270.00	
Received from all Other Sources ..	64,859.08	
TOTAL RECEIPTS .....		<u>3,175,578.09</u>
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		3,260,967.07
LESS SCHOOL BOARD ORDERS PAID .....		<u>3,196,506.72</u>
BALANCE ON HAND JUNE 30, 1991 .....	\$	64,460.35

July 15, 1991

Dorothy A. Bickford, District Treasurer

## **DETAILED STATEMENT OF RECEIPTS**

July 1, 1990 to June 30, 1991

State of NH		
Tuition & Transportation .....	\$	1,303.76
Special Ed. ....		24,464.61
Foundation Aid .....		117,526.80
Catastrophic Aid .....		32,037.87
Building Aid .....		53,587.22
Miscellaneous .....		3.75
Town of Strafford - Appropriation .....		2,881,525.00
BankEast & Southeast - Interest .....		10,697.01
Rent .....		7,082.20
Strafford School Lunch Wages .....		27,105.76
Tuition - Elaine Pike .....		270.00
Transfer of Bank Acct. to Southeast .....		15,356.27
Reimbursements		
SAU 44 Dental .....		165.59
Insurance .....		1,596.58
S. Huckins - Dental .....		145.44
Comprehensive Health .....		2,090.00
Workshops .....		250.00
Supplies .....		81.85
Insufficient Fund Checks .....		15.00
N.H. Retirement System .....		90.00
Miscellaneous .....		183.38
TOTAL RECEIPTS DURING THE YEAR .....		\$3,175,578.09

### **LUNCH PROGRAM SUMMARY**

Cash on Hand July 1, 1990 .....	\$	13,054.54
Petty Cash on Hand July 1, 1991 .....		25.00
Revenue from State Sources .....	\$	16,217.00
Received from all Other Sources .....		46,238.41
TOTAL RECEIPTS .....		<u>62,455.41</u>
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		75,509.95
LESS SCHOOL BOARD ORDERS PAID .....		<u>64,982.48</u>
BALANCE ON HAND JUNE 30, 1991 .....	\$	10,527.47
Petty Cash on Hand June 30, 1991 .....		25.00

July 15, 1991

Dorothy A. Bickford, District Treasurer

### **DETAILED STATEMENT OF RECEIPTS**

July 1, 1990 to June 30, 1991		
State of N.H. - Reimbursement .....	\$	16,217.00
Strafford Lunch Program - Sales .....		45,447.54
Southeast Bank - Interest .....		758.26
Miscellaneous .....		<u>32.61</u>
TOTAL RECEIPTS DURING YEAR .....	\$	62,455.41

### **BUILDING FUND SUMMARY**

Cash on Hand July 1, 1990 .....	\$	10,757.14
Received from all Other Sources .....		135.31
TOTAL RECEIPTS .....		135.31
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR		10,892.45
LESS SCHOOL BOARD ORDERS PAID .....		<u>10,892.45</u>
BALANCE ON HAND JUNE 30, 1991 .....	\$	.00

July 15, 1991

Dorothy A. Bickford, District Treasurer

### **DETAILED STATEMENT OF RECEIPTS**

July 1, 1990 to June 30, 1991		
BankEast - Interest .....	\$	<u>135.31</u>
TOTAL RECEIPTS DURING YEAR .....	\$	135.31

# **FINANCIAL REPORT STRAFFORD SCHOOL DISTRICT**

## **REVENUE**

### Local Sources:

Current Appropriation .....	\$ 2,881,525.00
Interest on Temporary Deposits .....	10,697.01
Filing Fees .....	5.00
Rental .....	5,000.00

### State Sources:

Sweepstakes .....	141,991.39
Catastrophic Aid .....	32,037.87
Building Aid .....	53,587.22

<b>TOTAL REVENUE .....</b>	<b>\$ 3,124,843.49</b>
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### Additions / Deletions:

Building Fund Transfer .....	15,356.27
Refund Current Year Expenses .....	32,496.33
Accounts Receivable 1989/90 .....	2,882.00
Cash on Hand, June 30, 1991 .....	85,388.98

## **TOTAL AVAILABLE FOR 1990-91**

(agrees with Treasurer's Report) .....	3,260,967.07
Less Gross Expenditures .....	<u>-3,196,506.72</u>
Cash on Hand, June 30, 1991 .....	\$ 64,460.35

## **STRAFFORD SCHOOL DISTRICT CAPITAL RESERVE FUND 1991-92**

### Capital Reserve Fund Balance as of

December 31, 1991 .....	\$2,217.59
-------------------------	------------

Justine Leighton, Trustee of the Trust Fund

**STRAFFORD SCHOOL DISTRICT  
DETAILED EXPENDITURES FOR 1990-91**

1000 INSTRUCTION

1100 REGULAR INSTRUCTION

1102 TEACHERS' SALARIES:

Abbott, Janet . . . . .	31,556.00	
Bowlen, Priscilla . . . . .	30,192.00	
Edgerly, Jennifer . . . . .	28,887.00	
Finley, Franklin . . . . .	34,437.25	
Foss, Christina . . . . .	26,016.98	
Geelhood, Lisa . . . . .	31,556.00	
Grandmont, Alice . . . . .	30,099.50	
Higgins, Darla . . . . .	30,192.00	
Korb, Ingrid . . . . .	31,556.00	
Krasko, Robyn . . . . .	25,317.00	
Lake, Nancy . . . . .	28,887.00	
Lee, Kristen . . . . .	25,317.00	
Mason, Elizabeth . . . . .	28,887.00	
Nix, David . . . . .	26,457.00	
Plante, Maryellen . . . . .	28,887.00	
Sagan, Walter . . . . .	32,983.00	
Sager, Cheryl . . . . .	30,192.00	
St. Germain, Diane . . . . .	31,556.00	
Sawicki, Maureen . . . . .	28,887.00	
Stuck, Wayne . . . . .	30,192.00	
vonWahlde, Nancy . . . . .	24,223.00	
Wilson, Jennifer . . . . .	28,586.96	
Young, Patricia . . . . .	<u>34,473.00</u>	
Total Teachers' Salaries . . . . .		\$ 679,337.69

1104 Teacher Aide Salaries:

Tabory, Anne . . . . .	<u>9,114.30</u>	
Total Aides Salaries . . . . .		9,114.30

1202 Substitutes:

Black, Adam . . . . .	7,655.40
Cloby, Steven . . . . .	1,575.00
Cox, Linda . . . . .	45.00
Fabian, Richard . . . . .	225.00
Feldman, Barbara . . . . .	225.00
Ferguson, Nancy . . . . .	45.00
French, Terri . . . . .	1,530.00
Hefner, Coral . . . . .	315.00
Jenik, Thomas . . . . .	225.00

1100 REGULAR INSTRUCTION

1202 Substitutes:

Johnson, Stacy	\$ 877.50
McNally, Gina	45.00
Meier, Rebecca	90.00
Mitrook, Christine	450.00
Perry, Carol	90.00
Pszonowsky, Beatrice	360.00
Rhodes, Katrina	292.50
Sauls, Wade	45.00
Schwab, Sandra	1,552.50
Smart, Daniel	675.00
Stevens, Linda	90.00
Upham, Cathy	495.00
Witcher, Rebecca	450.00
Wozmak, Karen	225.00

Total Substitute Salaries \$ 17,577.90

BENEFITS:

2110 Health Insurance	52,708.45
2111 Dental Insurance	4,536.94
2112 Life Insurance	2,001.30
2220 Retirement	7,560.10
2300 FICA	53,966.97

Total Benefits 120,773.76

5610 Tuition - Public	103,795.16
5630 Tuition - Academy	607,310.97

Total Regular Tuition 711,106.13

6100 Instructional Supplies	25,913.47
6300 Textbooks	23,081.37
3200 Testing	1,156.76
7400 Repair Equipment	642.87
7410 New Equipment	7,658.33
7410 Computers - War. No. 5	12,882.51
7420 Replace Equipment	302.00

TOTAL REGULAR PROGRAM EXPENDITURES \$1,609,547.09

1200 SPECIAL EDUCATION

1102 Teacher Salary:

Ames, Diane	25,313.00
Vogt, Lynda	25,323.00

Total Teacher Salaries 50,636.00



## 1200 SPECIAL EDUCATION

### 1104 Teacher Aides Salaries:

Johnson, Susan .....	8,681.40
Lucas, Patricia .....	7,350.00
Marichal, Brenda .....	8,488.48
Matheson, Raymond .....	9,349.20
McMahon, Colleen .....	<u>7,560.00</u>

Total Teacher Aides' Salaries ..... 41,429.08

### 1202 Substitute Salary:

..... 90.00

### 1204 Tutors Salaries:

..... 387.00

#### Benefits:

2110 Health Insurance .....	13,140.64
2111 Dental Insurance .....	277.68
2112 Life Insurance .....	174.51
2220 Retirement .....	550.58
2300 FICA .....	<u>7,043.03</u>

Total Benefits ..... 21,186.44

5610 Tuition to Other Schools ..... 32,058.80

5690 Tuition - Public ..... 160,759.11

6100 Supplies ..... 816.51

6300 Textbooks ..... 1,476.80

6300 Computer ..... 127.50

7410 New Equipment ..... 469.47

7400 Replace Equipment ..... 240.40

TOTAL SPECIAL EDUCATION EXPENDITURES .... \$ 309,677.11

## 1300 VOCATIONAL PROGRAMS

5610 Tuition - Public ..... 21,207.50

## 1400 OTHER PROGRAMS

### 1102 Athletic Salaries:

Finley, Franklin .....	336.00
Krasko, Robyn .....	882.00
Sagan, Walter .....	336.00
Stuck, Wayne .....	<u>1,554.00</u>

Total Athletic Salaries ..... 3,108.00

1102 Enrichment ..... 1,405.00

1102 Extra Curricula ..... 1,876.00

1102 Co-curricula Revision ..... 393.00

1102 Curricula Revision ..... 1,500.00

2300 FICA ..... 384.64

3100 Special Events ..... 1,154.08

3900 Refs / Umps ..... 1,095.00

6100 Supplies ..... 1,178.44

8100 Dues / Fees ..... 50.00

TOTAL OTHER PROGRAMS EXPENDITURES \$ 12,144.16

1000 INSTRUCTION TOTALS ..... 1,952,575.86

2000	SUPPORT SERVICES		
2110	Census Taker .....		0.00
2120	GUIDANCE		
1102	Guidance Salaries:		
	Kaufman, Richard .....	\$20,647.00	
	Snow, Gail .....	10,643.00	
3200	Ach. Testing .....	1,444.62	
6100	Supplies .....	<u>238.02</u>	
	Total Guidance Services .....		32,972.64
2130	Health Service:		
1102	Nurse Salary; Bowles, Pamela ..	23,180.00	
3400	Staff Physicals .....	65.00	
5800	Travel .....	75.96	
6100	Supplies .....	802.47	
7400	New Equipment .....	<u>311.93</u>	
	Total Health Service .....		24,435.36
2140	Psychological Services:		
3300	SLC Diag. Unit .....	2,849.00	
3300	Occupational Therapy .....	9,702.00	
3300	Preschool Diag. Unit .....	<u>4,625.54</u>	
	Total Psychological Services .....		17,176.54
2150	Speech Services:		
1102	Contract Teacher .....	34,069.61	
6100	Supplies .....	<u>1,138.01</u>	
	Total Speech Services .....		35,207.62
2210	Improvement Of Instruction:		
1102	Staff Dev. Com./Rep. ....	504.00	
2700	Tuition .....	6,850.00	
3200	Workshops .....	4,644.38	
3300	Prof. Books & Periodicals .....	<u>1,116.84</u>	
	Total Improvement of Instruction Services .....		13,115.22
2220	Educational Media		
1102	Library Aide Salary,		
	Berry, Charlotte .....	8,013.60	
3900	Educational TV .....	682.30	
6100	AV Materials .....	2,442.51	
6100	Library Materials .....	325.56	
6300	Library Reference Books .....	5,506.73	
6400	Periodicals .....	610.72	
7400	Equipment .....	<u>2,366.59</u>	
	Total Educational Media .....		19,948.01

2300	GENERAL ADMINISTRATION		
1101	School Board Salaries:		
	Patrick, Bruce . . . . .	\$ 700.00	
	Kitz, George . . . . .	600.00	
	Rowe, Robyn . . . . .	600.00	
1101	School District Salaries:		
	Moderator, Meserve, David . . . . .	100.00	
	Treasurer, Bickford, Dorothy . . . . .	1,300.00	
	Clerks: DiVirgilio, Corinne . . . . .	25.00	
	Kerivan, Lucinda . . . . .	25.00	
	Secretary, DiVirgilio, Corinne . . . . .	<u>530.00</u>	
	Total Salaries . . . . .		3,880.00
3800	Attorney . . . . .	1,160.10	
5400	Adv./Legal Notices . . . . .	630.38	
5800	Auditor . . . . .	3,220.26	
8100	Dues . . . . .	<u>2,765.82</u>	
	Total School Board Expenditures . . . . .		<u>7,776.56</u>
	TOTAL GENERAL ADMINISTRATION EXPENDITURES		\$ 11,656.56
2320	SUPERINTENDENT		
3510	SAU Expenses . . . . .		97,705.32
2400	SCHOOL ADMINISTRATION		
1101	Principal's Salary:		
	Jenisch, Richard . . . . .	48,081.00	
1104	Secretary, Lord, Carol . . . . .	14,924.80	
1105	Clerk, Cullen, Anne . . . . .	9,000.00	
4400	Repair Equipment . . . . .	893.04	
5310	Telephone . . . . .	2,812.92	
5320	Postage . . . . .	782.55	
5800	Travel . . . . .	297.40	
6100	Supplies . . . . .	838.92	
6100	Printing . . . . .	449.77	
6100	Computer Supplies . . . . .	126.00	
7410	New Equipment . . . . .	502.34	
7420	Replace Equipment . . . . .	789.00	
8100	Dues . . . . .	444.00	
8900	Graduation . . . . .	<u>469.02</u>	
	TOTAL SCHOOL ADMINISTRATION EXPENDITURES		80,410.76
2500	BUSINESS		
1104	Bookkeeper, DiVirgilio, Corinne	15,433.60	
5320	Postage . . . . .	286.43	
5800	Travel . . . . .	93.72	
6100	Supplies . . . . .	<u>98.90</u>	
	TOTAL BUSINESS EXPENDITURES . . . . .		15,912.65

2540 OPERATION OF PLANT

1109 Custodial Salaries:

Head Cust., Tuttle Dawn . . 16,325.54  
Custodians, Cook, Ken . . . 12,570.00  
Hastings, Noel . . . . . 13,228.80  
Leo Howard . . . . . 14,132.77  
Cory Paradis . . . . . 752.60

Total Custodial Salaries . . . . . 57,009.71

4310 Rubbish Removal . . . . . 2,643.84  
4320 Snow Removal . . . . . 122.79  
4330 Care of Grounds . . . . . 1,530.47  
4340 Laund./Dry Cleaning . . . . 2,235.20  
4360 Septic Pump . . . . . 1,655.00  
4370 Fire Alarm . . . . . 622.75  
4400 Repairs to Building . . . . . 8,391.44  
4400 Maintenance Rep. to Plant . 536.89  
4400 Repair to Furn./Fix. . . . . 69.33  
5210 Multi-peril Insurance . . . . 22,964.15  
5800 Travel . . . . . 8.40  
6100 Supplies . . . . . 11,782.34  
6520 Electricity . . . . . 18,612.58  
6530 Oil . . . . . 13,064.67  
6570 Propane . . . . . 6,182.34  
7410 New Equipment . . . . . 3,673.67  
7420 Replace Equipment . . . . . 577.35  
7430 Repair Equipment . . . . . 425.45

Total Plant Operation Expenditures . . . . . 95,098.66

TOTAL OPERATION OF PLANT EXPENDITURES . . . . \$ 152,108.37

2550 TRANSPORTATION

5130 Regular Program . . . . . 179,159.40  
5130 High School . . . . . 39,187.80  
5130 Special Education . . . . . 67,942.80  
5130 Athletic . . . . . 1,575.00  
5130 Co-curricula . . . . . 156.31  
5130 Class/Field Trip . . . . . 1,085.00

TOTAL TRANSPORTATION EXPENDITURES . . . . . \$ 289,106.31

2900 BENEFITS

2110 Health Insurance . . . . . 27,898.52  
2111 Dental Insurance . . . . . 1,183.96  
2112 Life Insurance . . . . . 233.15

## 2900 BENEFITS

2140 Workmen's Comp. Insurance . . .	\$10,742.48
2210 Employee Retirement-Professional	2,682.85
2220 Employee Retirement-Non Prof. .	10,812.19
2300 FICA . . . . .	<u>13,356.15</u>

TOTAL BENEFITS EXPENDITURES . . . . . \$ 66,909.30

## 2000 SUPPORT SUMMARY:

2100 Attendance . . . . .	0.00
2120 Guidance . . . . .	32,972.64
2130 Health . . . . .	24,435.36
2140 Psychological . . . . .	17,176.54
2150 Speech . . . . .	35,207.62
2210 Improv. of Inst. . . . .	13,115.22
2220 Ed. Media . . . . .	19,948.01
2300 General Adminstration . . . . .	11,656.56
2320 Superintendent . . . . .	97,705.32
2400 School Administration . . . . .	80,410.76
2500 Business . . . . .	15,912.65
2540 Oper. of Plant . . . . .	152,108.37
2550 Transportation . . . . .	289,106.31
2900 Benefits . . . . .	<u>66,909.30</u>

2000 SUPPORT TOTAL . . . . . 856,664.66

## 4400 FAC. & ACQ. CONST. EXPENDITURES:

4600 Asbestos . . . . .	6,707.05
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## 5000 OTHER OUTLAYS

8200 Oil Tank Loan Payment . . . . .	3,240.00
8300 Principal 86 Addition . . . . .	111,965.00
8400 Interest 86 Addition . . . . .	3,574.63
8400 Principal 89 Addition . . . . .	90,000.00
8400 Interest 89 Addition . . . . .	<u>85,095.00</u>

TOTAL OTHER OUTLAYS EXPENDITURES . . . . . 293,874.63

TOTAL DETAILED EXPENDITURES FOR 1989-90 . . . . 3,109,822.20

Reimbursed Expenditures . . . . .	33,806.49
Accounts Payable, June 1990 . . . . .	65,766.89
Transfer to Revenues . . . . .	2,000.00
Accounts Payable, June 1991 . . . . .	(24,497.39)
Payroll Deductions Due, June 1991 . . . . .	(5,096.30)
Accounts Receivable, June 1991 . . . . .	<u>14,704.83</u>

Total Gross Expenditures

(Agree's with Treasurer's Report)

\$3,196,506.72

**STRAFFORD SCHOOL LUNCH PROGRAM  
FINANCIAL STATEMENT  
July 1, 1990 to June 30, 1991**

Beginning Balance - July 1, 1990 ..... \$ 13,054.54

**RECEIPTS:**

Lunch Sales - Children .....	\$34,296.29	
Lunch Sales - Adults .....	2,206.50	
Milk Sales - Children .....	9,102.86	
Reimbursement .....	17,226.00	
Misc. Cash .....	890.44	
<b>TOTAL RECEIPTS .....</b>		<b>63,722.09</b>
<b>TOTAL AVAILABLE .....</b>		<b>\$76,776.63</b>

**EXPENDITURES**

Food .....	\$32,261.96	
Labor .....	25,568.65	
All Other Expenditures .....	6,695.90	
<b>Total Expenditures .....</b>		<b>\$64,526.51</b>
<b>Balance - June 30, 1991 .....</b>		<b>\$ 12,250.12</b>

**BALANCE SHEET  
Fiscal Year Ended June 30, 1991**

**Assets:**

Cash in Bank .....	\$ 10,527.47
Reimbursement due Program .....	1,827.00
Food Inventory - June 30 .....	1,265.00
Supplies Inventory - June 30 .....	297.83
<b>TOTAL ASSETS .....</b>	<b>\$ 13,917.30</b>

**Liabilities:**

Other Accounts Payable .....	104.45
<b>TOTAL LIABILITIES .....</b>	<b>104.45</b>

**STRAFFORD SCHOOL DISTRICT TENTATIVE CALENDAR  
1992-1993**

August through January — 97 days  
February through June — 83 days

August 24 & 25 .....	Teacher Workshop Days
August 26 .....	School Opens
September 4 .....	Labor Day Weekend
September 7 .....	Labor Day

October 9	JEC Teacher Convention
November 6	Parent Conference Day
November 11	Veterans Day
November 25-27	Thanksgiving Recess
December 23 - January 1	Christmas Vacation
February 22-26	Winter Vacation
March 19	SES Teacher Workshop
April 26-30	Spring Vacation
May 31	Memorial Day
*June 11	180th day
June 14 & 15	Teacher Workshop Days

(\*Required by State Statute)

Note: Snow days are not built into this calendar and will extend the school year accordingly.

EARLY RELEASE DAYS: SEPTEMBER 23, DECEMBER 9, JANUARY 27, MAY 19

### STRAFFORD SCHOOL DISTRICT ESTIMATED REVENUES

	Revised Revenues	School Board Budget
Unreserved Fund Balance	53,214	
Foundation Aid	184,960	194,963
School Building Aid	54,212	27,340
Castastrophic Aid	26,861	26,861
Child Nutrition	19,422	21,267
Earning on Investments	10,334	10,334
Food Service	50,346	60,930
Classroom lease	5,000	5,000
<b>TOTAL SCHOOL REVENUES &amp; CREDITS</b>	<b>*404,349</b>	<b>346,695</b>
<b>DISTRICT ASSESSMENT</b>	<b>2,916,651</b>	<b>3,179,566</b>
<b>TOTAL REVENUES &amp; DISTRICT ASSESSMENT</b>	<b>3,321,000</b>	<b>3,526,261</b>

\*Taken from DRA's tax rate setting sheet.

**BALANCE SHEET**  
**JUNE 30, 1991**

<b>Assets</b>	<b>Acct. No.</b>	<b>General</b>	<b>Capital Projects</b>	<b>Food Service</b>	<b>Capital Reserves</b>
Current Assets:					
Cash .....	100	64,460.35		10,527.57	2,155.00
Interfund Receivables .....	130	28.00			
Intergovernmental Receivables	140	12,321.92		1,827.00	
Other Receivables .....	150	16,271.04			
Total Current Assets .....		93,081.31		12,354.57	2,155.00
<b>TOTAL ASSETS .....</b>		<b>93,081.31</b>		<b>12,354.57</b>	<b>2,155.00</b>
<b>Liabilities and Fund Equity</b>					
Current Liabilities					
Interfund Payables .....	400			28.00	
Other Payables .....	420	34,771.31		76.45	
Payroll Deductions and					
Withholdings .....	470	5,096.30			
<b>TOTAL LIABILITIES .....</b>		<b>39,867.61</b>		<b>104.45</b>	
Unreserved Fund Balance ....	770	53,213.70		12,250.12	
<b>TOTAL FUND EQUITY .....</b>		<b>53,213.70</b>		<b>12,250.12</b>	<b>2,155.00</b>
<b>TOTAL LIABIL. &amp; FUND EQUITY</b>		<b>93,081.31</b>		<b>12,354.57</b>	<b>2,155.00</b>



## REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Board and Citizens of the Strafford School District:

When the 1991-92 school year opened last August, the Strafford School was organized as follows:

<b>EMPLOYEE</b>	<b>ASSIGNMENT</b>
Richard Jenisch . . . . .	Principal
Carol Lord . . . . .	Secretary
Anne Cullen . . . . .	Secretary
Corrine DiVirgilio . . . . .	Bookkeeper
Richard Kaufman . . . . .	Guidance
Gail Snow . . . . .	Guidance
Janet Abbott . . . . .	Grade 1
Nancy vonWhalde . . . . .	Grade 1
Maureen Sawicki . . . . .	Grade 1
Elizabeth Mason . . . . .	Grade 2
Maryellen Plante . . . . .	Grade 2
Diane St. Germain . . . . .	Grade 2
Nancy Lake . . . . .	Grade 3
Priscilla Bowlen . . . . .	Grade 3
Ingrid Korb . . . . .	Grade 3
Darla Higgins . . . . .	Grade 4
Christina Foss . . . . .	Grade 4
Jennifer Edgerly . . . . .	Grade 4
David Nix . . . . .	Grade 5
Jill Saia . . . . .	Grade 5
Jennifer Wilson . . . . .	6-8 Reading
Kristen Lee . . . . .	6-8 Language Arts
Wayne Stuck . . . . .	6-8 Social Studies
Donna Goscinski . . . . .	6-8 Math
James Thibault . . . . .	6-8 TEAM
Walter Sagan . . . . .	6-8 Science
Cheryl Sager . . . . .	Music
Lisa Geelhood . . . . .	Art
Diane Ames . . . . .	Special Education
Lynda Vogt . . . . .	Special Education
Kathy Demers . . . . .	Speech/Language
Robyn Krasko . . . . .	Physical Education
Patricia Young . . . . .	Chapter I Reading
Pamela Bowles . . . . .	Nurse
Brenda Marichal . . . . .	Teacher Aide

Employee	Assignment
Audrey Dolan	Teacher Aide
Susan Johnson	Special Education Aide
Patricia Lucas	Special Education Aide
Brenda Marichal	Special Education Aide
Raymond Matheson	Special Education Aide
Marcia Burney	Special Education Aide
Linda Jordan	Special Education Aide
Colleen McMahon	Special Education Aide
Charlotte Berry	Library Aide
Adrian Buchanan	Chapter I Aide
Sarah Huckins	Chapter I Aide
Dawn Tuttle	Head Custodian
Leo Howard	Custodian
Noel Hastings	Custodian
Kenneth Cook	Custodian
Patricia Simas	Lunch Manager
Linda Kopreski	Lunch Worker
Jeannine Guitard	Lunch Worker
Hazel Turmelle	Lunch Worker

The enrollment by grade as reported as of October 1, 1991 was as follows:

GRADE	1	2	3	4	5	6	7	8	TOTAL
PUPIL	62	68	72	63	58	38	40	50	451

Strafford School District residents attending other schools at the District's expense is as follows:

SCHOOL	9	10	11	12	TOTAL
Spaulding	0	0	1	4	5
Dover Voc.	0	1	2	1	4
Concord	0	0	0	1	1
Oyster River	0	0	1	0	1
Coe-Brown	24	29	32	35	120
TOTALS	24	30	36	40	131

In addition, the following numbers of students are receiving special education services at the District's expense: 1-Dover High School; 1-Concord High School CASNIP; 1-Concord Second Start; 1-Strafford Learning Center TIP III; 1-Strafford Learning Center TAC II; 1-Strafford Learning Center TAC III; 1-Strafford Learning Center ASE; 3-Strafford Learning Center PEP; 1-Child Development Center; 1-Spurwink School; 9-Coe Brown Academy Mainstream Skills; 3-Home based.

Curriculum review, revision and development have continued to receive strong emphasis by Mr. Jenisch and the faculty as they apply the basic principles of the School Improvement Program model, based on the effective schools research and advocated by the New Hampshire Alliance for Effective Schools. The five major elements normally associated with "Effective Schools" emanating from this research are as follows:

1. **BUILDING LEADERSHIP:** The principal displayed strong professional behavior, understood the contribution of teachers to the school's goals, regularly visited/observed classroom, and made useful suggestions to improve instruction.

2. **INSTRUCTIONAL LEADERSHIP:** The adults in the building (e.g., parents, teachers, administrators, support staff) were consistent in statements about the school's instructional goals. They not only understood, but abided by these aims. Consistency among statements was more important than the particular goals named.

3. **SCHOOL CLIMATE:** Effective schools were attractive, clean, organized and physically secure with adequate instructional space. Newness and fanciness of the building were not determining factors.

4. **IMPLIED TEACHER EXPECTATIONS:** Observers looked only at what teachers did and not at what they thought or felt. Students were asked if they thought their teacher expected anyone in the class to fall below an acceptable level of achievement. In effective schools, the students answered no. Teachers who expected achievement got it.

5. **MONITORING SYSTEM:** Effective schools had a system for monitoring and assessing pupil performance tied to their instructional objectives. The faculty did not continue practices that had not worked. If achievement data or other feedback indicated a need for change, they were willing to do it.

Mr. Jenisch and the faculty are to be commended for the strong emphasis they are currently placing on these five key characteristics as they modify instructional techniques to reflect these basic concepts of effective instruction.

Strafford continues to administer the California Achievement Test (CAT) program in grades 2-8, the results of which are reported in Mr. Jenisch's 1991-92 Principal's Report. As you will note in reviewing these achievement scores. Strafford students are, overall, achieving at or above the national average.

I am very pleased with the restructuring of our Central Office Special Education administration and school psychologist staffing patterns under the leadership of Dr. Michael J. Frechette. As a result of the cooperation between central office and local school district staff, every effort is being made to service the needs of our special needs population at the local school level.

Mr. Paul E. Campelia, Assistant Superintendent, and our SAU bookkeeping staff continue to work very closely with the principals in the area of Federal Grant application and management of Federal funds available to the districts in such areas as: Chapter I, Block Grant, Drug and Alcohol, Eisenhower Math and Science, 94-142, 89-313, and 99-457. We estimate we will make application and process approximately \$312,263 as opposed \$321,859 for the current fiscal year 1992.

The School Administration Unit Staff stands prepared to continue assisting the District with curricula review and revision, staff selection and supervision, business management, transportation, special education program development and administration, legal matters, support for cooperative school district study committees and building committees, continuing our commitment to achieving excellence in the educational opportunities available to our children, preparation of bond issue presentations, administration of construction projects, budget development, negotiations, development and revision of school board goals, and working with local planning boards, regarding the development of capital improvement plans. These examples are only a few of the areas in which the office is continuing to provide administrative and instructional support services.

On behalf of the members of School Administrative Unit No. 44 staff. I wish to thank the members of the School board, Mr. Jenisch, and outstanding staff and key community people for their untiring efforts and continued support on behalf of our children. I have greatly valued the opportunity of serving Strafford children and the voters of the District as Superintendent of Schools.

Respectfully submitted,

Barry L. Clough  
*Superintendent*

## REPORT OF THE PRINCIPAL

I am honored to serve the youth and citizens of the Town of Strafford as Principal of the Strafford School. Many positive changes and transitions have taken place at our school over the past few years made possible, in part, by the overwhelming support of the citizens of our community. Whether answering a survey, supporting a fundraiser, serving on a committee, donating services, volunteering time, sharing a talent or interest, or providing support for a student battling a terminal disease, the Town of Strafford has shown commitment and concern for its youth and for their academic, social, and emotional growth. It is this interest and support which has made school improvement and restructuring possible. It is this commitment which has enabled and will continue to enable our school to pursue its drive for excellence and its provision for the success of all its students.

Opening enrollment at Strafford School for the 91-92 school year was 442 and has expanded to 450. This represents a 40 student increase over our June 1991 population. Students are divided into three classes each in grades 1-5 and two classes each at the middle school level, grades 6-8.

The following highlights some of the activities and accomplishments associated with our school. For further information, please feel free to contact the school for an appointment.

1. A new middle school team concept has been introduced in grades 6-8 to better meet the unique needs of students at this level. Flexible scheduling and grouping, more relevant curriculum offerings, increased individual instruction, increased student success, integrated units of study, cooperative learning activities, improved communications between school and home, and an increased level of collaboration between students and adults are goals of this concept.

2. D.A.R.E. will be implemented at Strafford School during the 1991-1992 school year. This drug abuse resistance education program will be taught by Chief Troy Brisard of the Strafford Police Department, who was instrumental in bringing the program to Strafford School. Sponsored by the N.H. State Police, the D.A.R.E. program is a welcome addition to Strafford's Drug Resistance Education Curriculum. A community D.A.R.E. Committee monitors and provides support for the program.

3. The N.H. Partners in Education Program has selected Strafford School as a recipient of the Blue Ribbon School Achievement Award. This award recognizes the extensive school and community volunteer effort which has benefited the children attending Strafford School. Volunteer coordinator, Mrs. Bernice Omand and Principal Richard Jenisch will accept the award on behalf of Strafford School at ceremonies in February during N.H. School Volunteer Week.

4. The Strafford Partnership for Youth consisting of the Strafford School Board, the Friends of Recreation, and the Strafford School PTA Playground Committee was awarded a Gold Circle Partnership Achievement Award in November by Governor Judd Gregg. Sponsored by the office of the governor, the N.H. Dept. of Education, and the N.H. School Volunteer Program this award recognized the collaborative venture between education and the community which has provided facilities and recreational programs for the youth and adults of the community. The award is posted in both the school and town offices.

5. Strafford School's newly adopted Social Studies program is in place at all grade levels 1-8. Selected by a committee of teachers, the program combines the use of texts, and related materials, resource kits, atlases, literature, maps, globes, software simulations, and AV materials to support instruction in history, geography, and contemporary issues emphasizing citizenship, economics, and the humanities.

6. Strafford School is investigating the possibility of entering into the New England Association of Schools and Colleges accreditation process. This lengthy evaluation process closely examines all aspects of the school program and involves substantial community input and, if accepted, would lead to significant school improvement.

7. Strafford School received its second Walker Foundation grant to operate a summer enrichment program. Fifteen children participated in this successful integrated program based on the SAGE model. A separate summer literacy program was repeated for incoming first and second graders funded entirely by Federal Chapter I funds. Eighteen students successfully completed this four week activity.

8. New athletic fields are nearing completion and have been constructed at no cost to taxpayers. Donations of time and materials provided by Radford Messenger, George Dube, and Scott Clark, among others, has made this project possible. The efforts of all involved should be commended and are deeply appreciated.

9. The instrumental music program at Strafford School has been expanded to three days a week. This program, supported entirely by parents, now provides instruction to over 60 students. An active band parent organization provides additional support for the program.

10. Strafford's 1990-1991 OM Team took first place at the N.H. regionals, first place at the N.H. finals, and traveled to Knoxville, Tennessee to compete in the World Finals where the team places eighth. This was a proud moment for our school and community. This year six OM teams from our school will be competing in the N.H. Regionals.

11. Both Strafford School Soccer Teams, boys and girls enjoyed undefeated seasons this year. The talent and sportsmanship displayed by both teams was outstanding. Congratulations to the coaches and all students involved.

12. Strafford students at all levels showed significant gains on the 1991 California Achievement Tests compared to previous years testing. The 1991 scores are summarized below and are expressed in national percentiles by grade level. The 50th national percentile is the middle or average score based on national norms.

Grade	2	3	4	5	6	7	8
Total Reading	56.0	65.0	69.8	69.8	69.0	59.0	56.5
Total Language	60.8	61.5	71.0	71.0	58.0	60.3	53.0
Total Math	63.3	55.3	84.3	84.3	75.0	71.0	52.7
Total Battery	63.8	63.0	75.0	75.0	64.5	64.0	54.0
Word Analysis	40.0	56.0	57.7	57.7	60.0	na	na
Spelling	21.0	47.0	61.0	61.0	46.5	60.0	49.0
Study Skills	na	na	67.3	67.3	59.0	69.3	51.0
Science	77.0	64.2	70.3	70.3	62.7	76.5	51.0
Social Studies	73.5	56.5	69.0	69.0	69.5	65.3	58.0

The above provides an overall picture of student performance at this time. At every level, student scores increased substantially over 1989-90 testing. Lower scores in spelling are being addressed through the adoption of a new spelling program for the 1992-93 school year, and by an examination of how spelling is taught and integrated throughout the curriculum. It should be noted that test scores are only one measure of school effectiveness and are subject to a large number of variables year to year, class to class.

13. Strafford School Improvement Committee, formed a year ago, is charged, in part, with the responsibility of reviewing research and current trends in education and seeking community input to identify characteristics associated with higher pupil performance, and to determine the curriculum and instructional implications of this information for Strafford School. The committee has conducted a parent survey to seek parent input regarding the program and policies at Strafford School, has closely examined the results, and has developed a plan for change based on these results. Some of these changes are outlined in this report.

14. Use of Strafford School facilities has increased substantially in the last year making the facility a real community center. Activities ranging from scouts to dog obedience, to adult recreation are routinely offered for interested citizens of the town. For further information about participation or use of facilities please contact the Strafford School Bookkeeper's Office.

15. Strafford School will once again sponsor and host the Southeast Interscholastic League Basketball Jamboree. Last season over 1000 players, parents and spectators participated in this exciting weekend event held in the school's new gymnasium. Schools throughout the area participated.

I would like to thank the community for its continued support of our school and for the provision of fine education facilities and resources. By continuing to work together, we can develop and maintain in the Town of Strafford a community of adults and children truly dedicated to learning.

Respectfully submitted,  
Richard A. Jenisch, Principal

## **STRAFFORD SCHOOL NURSE'S REPORT**

Health related problems our society faces today (AIDS, drug abuse, teenage pregnancy and suicide, to name a few) have greatly expanded the scope of school nursing in the 90's.

In addition to the routine treatment of accidents and ailments, numerous health screenings, and administering prescribed medication, the school nurse now routinely provides care for several medically fragile children, enabling these chronically ill students to participate optimally in our school program. Last year, almost 5,000 visits to the nurse's office were recorded. Students sought out the school nurse for emotional support, as well as medical attention, making the nurse a liaison between the student and parents, teacher(s), and special services (including guidance).

Last year, I continued to promote health education, with a major focus on AIDS education and drug abuse prevention education. In conjunction with the Dover Clinic, a grant-funded peer counselling program was developed with five juniors from Coe-Brown Northwood Academy. These students competently facilitated AIDS education classes with our seventh and eighth graders. They will return this year to continue this successful program. "Here's Looking at You, 2000", a comprehensive drug abuse prevention program, is being taught at all grade levels. This year we have expanded our program by including the D.A.R.E. (Drug Abuse Resistance Education) program at the sixth grade level, which will be taught by Police Chief Troy Brisard.

Last Spring, as an American Red Cross volunteer, I completed an instructor's course in Standard First Aid/CPR, so that I could share this skill with the Strafford School Staff. Several Staff Members have now successfully completed this training. The American Red Cross fourth grade program entitled Basic Aid Training continues to be one of my favorite programs. Next year, I am planning to expand the first aid training programs by including a CPR course for all eighth grade students.

It has been a pleasure to work with such a supportive staff and community here in Strafford. I look forward to the year ahead with renewed energy and enthusiasm.

Respectfully submitted,

Pamela Bowles, RN  
*Strafford School Nurse*



## DEPARTMENT OF REVENUE ADMINISTRATION

Your report of appropriations voted and property taxes to be raised for the 1991-92 school year has been approved on the following basis:

TOTAL APPROPRIATION	<u>\$3,321,000.00</u>
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### REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES

Unreserved Fund Balance .....	\$ 53,214.00
Revenue from State Source	
Foundation Aid .....	184,960.00
School Building Aid .....	54,212.00
Catastrophic Aid .....	26,861.00
Child Nutrition .....	19,422.00
Local Revenue Other Than Taxes:	
Earnings on Investments .....	10,334.00
Food Service .....	50,346.00
Classroom Lease .....	5,000.00
TOTAL SCHOOL REVENUES & CREDITS .....	404,349.00
DISTRICT ASSESSMENT .....	<u>2,916,651.00</u>
TOTAL APPROPRIATION .....	\$ 3,321,000.00

Andrea M. Reid, CPA  
Director

## **STRAFFORD SCHOOL DISTRICT AUDITOR'S REPORT**

We have audited the accompanying general purpose financial statements of the Strafford School District as of and for the year ended June 30, 1991 as listed in the table of contents. These financial statements are the responsibility of the School District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As is the general practice with many New Hampshire municipalities, the Strafford School District has not maintained a record of its general fixed assets and accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in this financial report. The amounts that should be recorded as general fixed assets are not known.

In our opinion, except for the effect on the financial statements of the omission described in the third paragraph, the combined financial statements referred to above present fairly in all material respects, the financial position of the Strafford School District as at June 30, 1991 and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the combined financial statements taken as a whole. The accompanying combining and individual fund financial statements listed as supporting schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the combined financial statements of the Strafford School District. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and in our opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Respectfully submitted,

**MASON & RICH PROFESSIONAL ASSOCIATION**  
*Accountants and Auditors*

# STRAFFORD SCHOOL DISTRICT PROPOSED BUDGET 1992-1993

	90-91 <u>Budgeted</u>	90-91 <u>Expended</u>	91-92 <u>Budgeted</u>	92-93 <u>Proposed</u>
1000 Instruction				
1100 Reg. Program				
SALARIES				
1102 Teachers .....	659,066	679,337.69	762,863	830,804
1104 Aides .....	8,977	9,114.30	9,388	9,576
1202 Subs .....	12,804	17,577.90	14,000	15,000
BENEFITS:				
2110 Health Ins. ....	65,041	52,708.45	67,554	88,522
2111 Dental Ins. ....	5,610	4,536.94	4,007	4,554
2112 Life Ins. ....	1,670	2,001.30	2,509	2,878
2210 Employee Ret. P ...	7,250	7,560.10	10,915	26,253
2220 Employee Ret. NP ...			231	481
2300 FICA .....	52,085	53,966.97	60,148	65,437
TUITION:				
5610 Public Schools .....	99,738	103,795.16	75,280	36,430
5630 Public Acad. ....	654,717	607,310.97	732,159	757,049
SUPPLIES & TEXTBOOKS:				
6100 General Supplies ....	25,115	23,630.23	28,511	28,500
6100 Art .....	1,651	1,530.12	1,600	1,600
6100 Music .....	1,477	1,156.85	1,500	1,000
6100 Phys. Ed. ....	3,677	834.72	1,500	1,500
6100 Sci. Lab. ....	2,955	1,977.28	1,200	1,200
6100 Computer Supplies ...	492	213.48	250	250
6300 Textbooks .....	22,780	20,262.63	23,000	10,000
3200 Reading Testing .....	2,382	1,156.76	1,500	1,500
EQUIPMENT & REPAIR				
7400 Repair .....	739	642.87	1,200	1,200
7410 New .....	4,925	3,831.88	2,600	2,400
7410 Computers - War 5 ...	12,000	12,882.51	0	0
7420 Replace .....	739	302.00	500	500
1100 REGULAR ED. TOTAL	16,458.90	1,606,330.61	18,024.15	18,863.34
1200 SPEC. ED. PROGRAMS				
SALARIES:				
1102 Salaries .....	51,086	50,636.00	53,971	57,529
1104 Aides .....	41,704	41,429.08	43,095	43,957
1202 Subs .....	985	90.00	1,000	1,000
1204 Tutors .....	985	387.00	1,000	1,000
BENEFITS:				
2110 Health Ins. ....	4,049	13,140.64	15,289	23,646
2111 Dental Ins. ....	228	277.68	364	364
2112 Life Ins. ....	147	174.51	200	221

	90-91 Budgeted	90-91 Expended	91-92 Budgeted	92-93 Proposed
2210 Employee Ret. P . . . .	1,439	550.58	771	1,818
2220 Employee Ret. NP . . .			1,060	2,207
2300 FICA . . . . .	7,161	7,043.03	7,579	7,917
TUITION:				
5610 Public Schools . . . . .	16,723	32,058.80	23,907	20,604
5690 Non-Public Schools . .	185,088	160,715.33	165,584	225,195
SUPPLIES & TEXTBOOKS:				
6100 General Supplies . . . .	689	816.51	900	900
6300 Textbooks . . . . .	1,356	1,476.80	600	600
6300 Computer Supplies . . .	246	127.50	250	200
EQUIPMENT & REPAIRS:				
7400 Repair . . . . .	98	.00	100	100
7410 New . . . . .	591	469.47	100	100
7420 Replace . . . . .	246	240.40	100	100
1200 SPEC. ED. TOTAL	312,821	309,633.33	315,870	387,458
1300 VOC. ED. PROGRAM				
TUITION:				
5610 Other Public Schools .	9,944	21,207.50	5,863	18,060
1300 VOC. ED. TOTAL	9,944	21,207.50	5,863	18,060
1400 OTHER ED. PROGRAMS				
SALARIES:				
1102 Athletic . . . . .	3,280	3,108.00	4,100	4,500
1102 Enrichment salaries . .	1,970	1,405.00	2,000	2,000
1102 Co Curricula . . . . .	492	1,876.00	500	1,000
1102 Extra Curricula . . . . .	1,478	393.00	2,300	2,300
1102 Curricula revision . . .	2,462	1,500.00	2,500	2,500
BENEFITS:				
2300 FICA . . . . .	742	384.64	834	941
SERVICE & PROGRAMS:				
3100 Special Events . . . . .	985	1,154.08	1,000	1,000
SUPPLIES & TEXTS:				
6100 Athletic . . . . .	492	656.15	500	500
6100 Co-Curricula . . . . .	492	221.32	500	750
6100 Enrichment materials .	492	300.97	500	500
EXPENSES:				
3900 Umpires-Refs . . . . .	985	1,095.00	1,200	1,200
8100 Dues-Fees . . . . .	49	50.00	50	150
1400 OTHER TOTAL	13,919	12,144.16	15,984	17,341

	90-91 <u>Budgeted</u>	90-91 <u>Expended</u>	91-92 <u>Budgeted</u>	92-93 <u>Proposed</u>
1000 INST. SUMMARY				
1100 REG. TOTAL . . . . .	1,645,890	1,606,330.61	1,802,415	1,886,334
1200 SPEC. ED. TOTAL . . .	312,821	309,633.33	315,870	387,458
1300 VOC. ED. TOTAL . . . .	9,944	21,207.50	5,863	18,060
1400 OTHER TOTAL . . . . .	13,919	12,144.16	15,984	17,341
1000 INSTRUCTION TOTALS	1,982,574	1,949,315.60	2,140,132	2,309,193
2000 SUPPORT SERVICES:				
3300 Census Taker . . . . .	295	0.00	300	300
2100 ATTENDANCE TOTAL	295	0.00	300	300
2120 GUIDANCE:				
1102 Guidance Salaries . . .	30,818	31,290.00	33,850	37,350
3200 Ach. Test Serv. . . . .	2,134	1,444.62	2,500	2,918
6100 Supplies & Mat. . . . .	492	238.02	500	500
7410 Equipment . . . . .	0	.00	0	0
2120 GUIDANCE TOTAL	33,444	32,972.64	36,850	40,768
2130 HEALTH:				
1103 Nurse Salaries . . . . .	22,830	23,180.00	24,707	26,335
3100 Contract Service . . . .				1,000
3400 Staff Phys. . . . .	525	65.00	300	300
5800 Nurse's Travel . . . . .	246	75.96	250	250
6100 Health Supplies . . . . .	662	802.47	500	500
7400 Repair Equipment . . . .	98	0.00	100	100
7410 New Equipment . . . . .	240	311.93	100	100
2310 HEALTH TOTAL	24,371	24,435.36	25,957	28,585
2140 PSYCHOLOGICAL:				
3300 SLC Membership . . . .	2,275	2,849.00	3,091	3,251
3300 Occ. Therapy . . . . .	9,555	9,702.00	7,953	8,203
3300 Psych. Eval. Serv. . . .	985	0.00	1,084	1,192
3300 Preschool Diag. Unit . .	4,253	4,625.54	5,003	4,768
3300 Vocational Assessment	1,138	0.00	1,252	0
2140 PSYCH. TOTAL	18,206	17,176.54	18,383	17,414
2150 SPEECH:				
1102 Teacher Service . . . . .	31,571	34,069.61	34,336	45,386
6100 Supplies . . . . .	1,025	1,138.01	700	700
7400 Equipment . . . . .	98	0.00	400	400
2150 SPEECH TOTAL	32,694	35,207.62	35,436	46,486
STAFF SERVICES				
2210 IMPROV. OF INST.				
1102 Staff Dev. Comm./Rep.	532	504.00	600	600

	90-91 Budgeted	90-91 Expended	91-92 Budgeted	92-93 Proposed
2700 Tuition Payment . . . . .	6,419	7,075.00	6,700	6,700
3200 Staff Dev. Workshops . . . . .	4,432	5,049.38	4,800	4,800
3300 Prof. Bks./Per. . . . .	788	1,116.84	800	800
2210 IMP. INST. TOTAL . . . . .	12,171	13,745.22	12,900	12,900
2220 ED. MEDIA:				
1104 Lib. Aide Sal. . . . .	7,893	8,013.60	10,699	10,913
3900 Ed. TV . . . . .	724	682.30	787	805
6100 AV Materials . . . . .	2,746	2,442.51	2,700	2,700
6300 Lib. Ref. Books . . . . .	6,294	4,983.16	3,500	5,000
6400 Periodicals . . . . .	742	610.72	800	800
7400 Equipment . . . . .	3,130	1,821.03	600	600
6100 Lib. Materials . . . . .	455	325.56	400	400
2220 ED. MEDIA TOTAL . . . . .	21,984	18,878.88	19,486	21,218
2300 GENERAL ADMINISTRATION				
2310 SCHOOL BOARD:				
1101 Sch. Brd. Salary . . . . .	1,872	1,900.00	1,900	1,900
1101 Sch. Dist. Moderator . . . . .	98	100.00	100	100
1104 Sch. Dist. Treas. . . . .	1,280	1,300.00	1,500	1,500
1105 Sch. Dist. Clerk . . . . .	49	20.00	50	50
1105 S.B. Secretary . . . . .	670	530.00	680	680
3800 Attorney . . . . .	1,970	1,072.60	2,000	2,000
3800 Negotiator . . . . .	1,970	87.50	0	0
5400 Adv./Legal Not. . . . .	2,955	630.38	1,000	1,000
5800 Auditor-Contracted S . . . . .	3,693	3,220.26	3,400	2,400
8100 Sch. Bd. Assn. Dues . . . . .	1,815	1,965.82	2,027	2,230
8900 Other . . . . .		800.00		500
2310 SCH. BRD. TOTAL . . . . .	16,372	11,626.56	12,657	12,360
2320 SUPERINTENDENT:				
3510 SAU Expenses . . . . .	96,231	97,705.32	94,523	93,651
2320 SUPT. TOTAL . . . . .	96,231	97,705.32	94,523	93,651
2400 SCH. ADMINISTRATION:				
2410 OFFICE OF PRINCIPAL				
1101 Princ. Salary . . . . .	47,355	48,081.00	49,523	50,513
1104 Sec. Salary . . . . .	14,700	14,924.80	15,373	15,680
1105 Clerk/Sec. Aide . . . . .	7,736	9,000.00	9,270	9,455
4400 Off. Equip. Rep. . . . .	985	893.04	1,530	1,500
5310 Telephone . . . . .	3,424	2,812.92	3,800	3,800
5320 Postage . . . . .	699	782.55	800	1000
5800 Travel . . . . .	295	297.40	300	300
6100 Supplies & Forms . . . . .	1,232	838.92	1,600	1,800
6100 Printing . . . . .	739	449.77	1,200	1,200
6100 Computer Supplies . . . . .	246	126.00	250	250

	90-91 Budgeted	90-91 Expended	91-92 Budgeted	92-93 Proposed
7410 Equip. New . . . . .	803	502.34	300	300
7420 Equip. Replace . . . . .	1,104	789.00	1	1
8100 Prof. Dues . . . . .	739	444.00	750	750
8900 Grad. Expenses . . . . .	492	335.27	600	600
2410 PRIN. OFF. TOTAL	80,549	80,277.01	85,297	87,149
2500 BUSINESS				
2520 FISCAL:				
1104 Bookkeeper . . . . .	15,207	15,433.60	15,903	16,221
5320 Postage . . . . .	271	286.43	425	450
5800 Travel . . . . .	98	93.72	100	100
6100 Supplies . . . . .	148	98.90	150	150
7410 New Equipment . . . . .	0	.00	150	1
2520 FISCAL TOTAL	15,724	15,912.65	16,728	16,922
2540 OPER./MAIN. PLANT:				
1109 Head Cust. Sal. . . . .	15,963	16,325.54	16,694	17,028
1109 Cust. Salary . . . . .	39,240	40,684.17	42,000	42,840
1209 Sub. & Ovtm. Sal . . . .	0	0.00	0	1,500
4310 Rub. Removal . . . . .	2,769	2,643.84	2,800	2,800
4320 Snow Removal . . . . .	197	122.79	100	100
4430 Care of Grnds. . . . .	492	393.47	1,500	1,350
4340 Laund./Dry Cleaning . . .	1,958	2,235.20	1,800	600
4360 Septic Tank Pumping . .	2,118	975.00	2,500	2,600
4370 Fire Alarm . . . . .	492	169.75	500	500
Clock/Bell . . . . .				250
4400 Repairs to Bldg. . . . .	5,696	5,085.64	5,500	9,152
4400 Repairs to Roof WA3 . .			24,917	
4400 Main./Reps. plant . . . .	985	536.89	3,650	8,250
4400 State Water Test . . . .			650	650
4400 Rep. to Furn. Fix . . . .	246	69.33	200	100
4400 Rep. to grounds . . . . .	246	0.00	150	400
5210 Multi-Peril Ins. . . . .	19,606	22,964.15	24,830	24,679
5800 Cust. Travel . . . . .	98	8.40	100	100
6100 Jan./Cust. Supplies . . .	11,364	11,782.34	11,300	11,000
6520 Electricity . . . . .	14,380	18,612.58	23,315	21,885
6530 Fuel Oil . . . . .	14,774	13,064.67	28,395	19,000
6570 Propane Gas . . . . .	7,879	6,182.34	6,777	7,140
7410 Main. Equip. New . . . .	5,885	2,970.25	275	1,800
7420 Main. Equip. Replace . .	628	577.35	1,425	500
7430 Repairs-equipment . . . .	492	425.45	1,000	1,000
7510 Furn. Fix. New . . . . .	2,462	2,335.10	7,500	6,000
7510 Furn. Fix New-War 4 . .	19,533	0.00	0	0
2540 OPER. PLANT TOTAL	167,503	148,164.25	207,878	181,224
2550 TRANSPORTATION				
5130 Trans. Reg. Elem. . . . .	176,455	179,159.40	188,703	193,041
5130 Trans. Reg. H.S. . . . .	38,616	39,187.80	41,402	41,844
5130 Trans. Spec. . . . .	68,283	67,942.80	61,996	73,500
5130 Athletic Trans. . . . .	1,970	1,575.00	2,000	2,000

	90-91 Budgeted	90-91 Expended	91-92 Budgeted	92-93 Proposed
5130 Co-Cur. Trans. ....	492	156.31	500	500
5130 Cls./Fld. Trips .....	985	1,085.00	1,000	1,000
2550 TRANS. TOTAL	286,801	289,106.31	295,601	311,885
2900 BENEFITS:				
2110 Health Ins. ....	24,177	27,342.80	32,441	34,139
2111 Dental Ins. ....	547	1,289.75	849	1,395
2112 Life Ins. ....	303	233.15	261	288
2140 Wrkmns. Comp. P....	11,322	10,742.48	19,061	18,163
2210 Employ. Ret. P. ....	1,418	2,682.85	1,588	5,043
2220 Employ. Ret. NP.....	2,216	10,812.19	2,702	6,599
2300 FICA .....	18,152	15,391.44	19,942	24,042
2600 Unempl. Comp. ....				2,080
2900 BENEFITS TOTAL	58,135	68,494.66	76,844	91,749
2000 SUPPORT SUMMARY:				
2100 Attendance .....	295	0.00	300	300
2120 Guidance.....	33,444	32,972.64	36,850	40,768
2130 Health .....	24,371	24,435.36	25,957	28,585
2140 Psychological .....	18,206	17,176.54	18,383	17,414
2150 Speech .....	32,694	35,207.62	35,436	46,486
2210 Imp. of Inst. ....	12,171	13,745.22	12,900	12,900
2220 Ed. Media .....	21,984	18,878.88	19,486	21,218
2310 School Board .....	16,372	11,626.56	12,657	12,360
2320 Superintendent .....	96,231	97,705.32	94,523	93,651
2410 Off. of Principal .....	80,549	80,277.01	85,297	87,149
2520 Fiscal .....	15,724	15,912.65	16,728	16,922
2540 Oper. Mtn. Plant.....	167,503	148,164.25	207,878	181,224
2550 Transportation.....	286,801	289,106.31	295,601	311,885
2900 Benefits .....	58,135	68,494.66	76,844	91,749
2000 SUPPORT TOTAL	864,480	853,703.02	938,840	962,611
4000 FACIL. & ACQU/CON.:				
4100 Site/Land/Aquis-War4.	2,000	0.00	0	0
4600 R.F. Asbes. WA2 FY93	6,108	275.00	0	0
4000 FAC/AC/CON/TOTAL	8,108	275.00	0	0
5000 OTHER OUTLAYS:				
8200 Oil Tank Loan Pmt. ..	3,190	3,240.00	3,240	3,240
8300 Princ./Debt/86 add. ..	110,275	111,965.00	0	0
8400 Interest/Debt 86 add. .	3,540	3,574.63	0	0
8300 Princ./Debt/89 add. ..	88,642	90,000	90,000	90,000
8400 Interest/Debt 89 add. .	83,811	85,095.00	79,020	79,020
OTHER OUTLAYS TOTAL	289,458	293,874.63	172,260	172,260



	<u>90-91 Budgeted</u>	<u>90-91 Expended</u>	<u>91-92 Budgeted</u>	<u>92-93 Proposed</u>
BUDGET SUMMARY				
1000 INSTRUCTIONAL TOTAL	1,982,574	1,949,315.60	2,140,132	2,309,193
2000 SUPPORT TOTAL	864,480	853,703.02	938,840	962,611
4000 FAC/AC/CN TOTAL	8,108	275.00	0	0
5000 OT. OUTLAY TOTAL	289,458	293,874.63	172,260	172,260
GENERAL FUND TOTAL	3,144,620	3,097,168.25	3,251,232	3,444,064
2560 FOOD SERVICE:				
1109 Lunch Wrkr. Sal. ....	25,333	25,568.65	29,281	31,421
2300 FICA .....	1,955	1,333.49	2,240	2,404
4400 Serv. on Equip.....	492	326.75	1,500	1,500
5130 Transportation.....	148	0.00	100	100
6100 Supplies .....	1,083	986.96	1,000	1,000
6200 Food/Milk .....	31,685	25,593.99	33,094	44,372
7400 Equipment.....	197	2,383.86	2,053	1,000
8900 Misc. ....	443	663.16	500	400
2560 FOOD SERV. TOTAL ..	61,336	56,856.86	69,768	82,197
GENERAL FUND TOTAL	3,144,620	3,097,168.25	3,251,232	3,444,064
FOOD SERVICE TOTAL	61,336	56,856.86	69,768	82,197
FED. PROJ. FUND TOTAL				
CAPITAL RESERVE	0	.00		
DEFICIT APPROPRIATION	0			
SUPPLEMENTAL APPR. WA No. 5	0			
SUPPLEMENTAL APPR. WA No. 6	0			
TOTAL APPROPRIATIONS	*3,205,956	3,154,025.11	*3,321,000	3,526,261

\* Taken from D.R.A.'s Tax Rate Setting Sheets

**SCHOOL ADMINISTRATIVE UNIT NO. 44**  
**1991-1992**

**DISTRIBUTION OF AMOUNT TO BE SHARED BY DISTRICTS**

District	1989 Equalized Valuation	Valuation %	'88-89 Pupils	Pupil %	Combined %	District Share
Barrington	300,057,436.00	33.5	636.9	37.9	71.5	174,429.77
Northwood	228,095,034.00	25.5	362.5	21.6	47.0	114,499.99
Nottingham	199,747,398.00	22.3	342.5	20.4	42.7	103,780.84
Strafford	167,959,702.00	18.7	337.8	20.1	38.8	94,523.40
TOTAL	895,859,570.00	100.0	1679.7	100.0	200.0	487,234.00

November 27, 1990

Robyn M. Rowe  
Joint School Board Chairperson

**SALARIES OF THE SUPERINTENDENT  
and  
ASSISTANT SUPERINTENDENTS  
1991-1992**

<u>SCHOOL DISTRICT</u>	<u>% OF LOCAL SHARE</u>	<u>SUPERINTENDENT</u>	<u>ASST. SUPT.</u>	<u>ASST. SUPT.</u>
Barrington	38.40%	\$23,609.47	\$19,200.00	\$16,896.00
Northwood	22.20%	\$13,649.23	\$11,100.00	\$ 9,768.00
Nottingham	20.15%	\$12,388.82	\$10,075.00	\$ 8,866.00
Strafford	19.25%	\$11,835.48	\$ 9,625.00	\$ 8,470.00
<b>TOTAL</b>	<b>100.00%</b>	<b>\$61,483.00</b>	<b>\$50,000.00</b>	<b>\$44,000.00</b>

## **MINUTES STRAFFORD ANNUAL SCHOOL DISTRICT MEETING MARCH 6, 1991**

The meeting was called to order at 7:03 p.m. by David Meserve Moderator.

The Moderator advanced Article 1: To hear the reports of agents, auditors, committees, or officers chosen and pass any vote relating thereto.

Bruce Patrick moved the Article as read. Robyn Rowe seconded the motion. The Moderator asked for questions on the motion.

Wilbur LePage asked if there was any reason why the CAT scores for Strafford couldn't be included in the Town Report.

Mr. Patrick replied that it can be reported and it will be duly noted and will be in next year's report.

The Moderator moved the question. The vote was unanimous.

The Moderator advanced Article 2: To see if the school district will vote to raise and appropriate the sum of twelve thousand nine hundred forty dollars (\$12,940.00) for the purchase and installation of acoustical wall treatment in the Strafford School Gym to alleviate the current sound problem existing in that room.

George Kitz moved the Article as read. Mr. Patrick seconded the motion.

Michael Harrington said that he feels that the town does not have the money right now.

Mr. Kitz explained that the School Board decided to put this item on a warrant and let the town decide rather than put in the school budget. Mr. Kitz also explained that the Board received bids on the work and that the tiles would be placed on three walls.

Doug French asked if there was a guarantee that the tiles would work.

Mr. Kitz replied that there is no guarantee and was told the acoustics would be improved.

The Moderator moved the question. A count was needed. The vote was 80 affirmative, 85 opposed. The article was lost.

The Moderator advanced Article 3: To see if the school district will vote to raise and appropriate the sum of twenty-four thousand nine hundred seventeen dollars (\$24,917.00) for the purpose of reroofing the original section of the Strafford School.

Mr. Kitz moved the Article as read. Mike Harrington seconded the motion.

Mr. Kitz explained that the roof needs to be repaired no matter what. He explained that this section of roof has never been repaired and what procedure would be used to reroof it.

Maurice Lambert asked if this hadn't already been asked for along with the new addition. Mr. Harrington explained that no it hadn't, what had been done was ventilation.

Gary Phoebe asked how long the roof would be good for.

Mr. Kitz explained that it would be a ten year warranty.

The Moderator moved the question. The vote was in the affirmative.

The Moderator advanced Article 4: "To see if the school district will vote to raise and appropriate the sum of twelve thousand five hundred dollars (\$12,500.00) for the purpose of constructing an athletic field on the southerly side of the school property. The above mentioned price includes lowering the elevation of the field, hauling of approximately one thousand yards (1,000 yds.) of fill, installation of drainage, and covering the field with loam to support sowing of grass." (by petition)

Joe Freda explained that since the admission of the article the Playground Committee and the Strafford Friends of Recreation decided to recind this article. There has been much interest of this article and the people of this town have made very generous pledges in the way of time, equipment, gravel, etc. to complete this field. He explained donations from the Playground Committee, Friends of Recreation, P.T.A. and other programs.

The Moderator passed over Article 4.

The Moderator advanced Article 5: To see what sum of money the school district will raise and appropriate for the support of schools, for the salaries of school district officials and agents, for capital construction, and for the payment of statutory obligations of the school district.

Mr. Patrick moved that the school district raise and appropriate the sum of \$3,354,074.00 which includes money raised and appropriated in Article 3 of this warrant.

Mr. Patrick added that he would like to reduce that amount by \$33,074.00 for the reduced retirement rate by the State of New Hampshire. He gave the new figure as \$3,321,000.00.

The Moderator asked if the figure of \$3,321,000.00 was correct and the Board agreed. Mr. Kitz seconded the motion.

Wilbur LePage asked to amend the motion to reduce the amount of the budget by 2%. Mr. LePage specified line items that he wished to be cut. There was much difficulty in hearing the cuts and Mr. LePage approached the microphone at the front table and began again. It was still very difficult hearing his requests.

Mr. Patrick explained that the School Board would go through the budget line by line and that each member of the Board would explain a page and answer questions at the end of each page.

Each page was described and lengthy discussion and comments followed.

There was a very lengthy discussion on the SAU budget and it was asked if anything could be done to change this line.

Barry Clough responded by stating that it is a state statute that the SAU budget must be set by December 31st of each year, that's the way the legislature has written the law. The only input the public has in this process is to be sure and come to the public hearing which is required by law. This hearing is usually the third week in November and the date is published in papers of general circulation within each district. Mr. Clough stated that anyone who wants to be sure of the meeting date may call his office in September and they will be sure to give them the date.

Mr. Patrick said that the Board has been working for the people and that this year when they met as a joint board the salaries for the Superintendent and Assistant Superintendent's were frozen and travel expenses were reduced.

Mike Harrington asked the Moderator, rather than go line by line on the budget could we just go page by page and address questions to each page.

Lengthy discussion followed. The Board was asked to describe certain line items and their meaning.

Mr. Patrick showed an overhead projection of the 1989-90 census which showed that Strafford has grown the most at 78%.

Tony Fallon expressed concern over the 2% reduction and questioned will line items be cut or the bottom line?

The Moderator explained that the bottom line can be reduced and the School Board can reduce where it sees fit to do so.

Mr. Patrick moved the amendment. The Moderator moved the amendment. The vote on the amendment was lost.

The Moderator moved back to the original motion which was to raise and appropriate \$3,321,000.00 to support the school in the Town of Strafford.

Mike Harrington asked to amend the budget by \$31,050.00.

Joe Freda replied that it seems that if we're going to reduce it by this trivial amount we're not going to get what we need for the buck, if we didn't want to reduce it by \$67,000.00 then why are we trying to cut that in half, we've got people up here that spend a lot of time and have done a fine job of trying to work this budget out for the town and he figures this budget is as low as it possibly can be and he wouldn't want to be there to try and operate under this budget right now, because he thinks the Board is cutting it as low as its.

Ken Berry asked the School Board to respond.

Mr. Patrick assured the people that cuts were made as low as possible.

The Moderator moved the amendment. The amendment lost.

The Moderator advanced the original motion to raise and appropriate \$3,321,000.00 to support the school in the Town of Strafford. The vote was in the affirmative.

The Moderator advanced Article 6: To see if the School District will authorize the School Board to make application for and to receive and expend, in the name of the district, such advances, grants-in-aid, or other funds for educational purposes as may now or hereafter be forth coming from the United States Government and/or State agencies; private agencies and/or other sources in accord with the provisions of RSA 198:20-b.

Motion was made by an unidentified person to move the question and seconded by another unidentified person.

The Moderator moved the article. The vote was affirmative.

The Moderator advanced Article 7: To choose agents and committees in relation to any subject embraced in this warrant.

Mrs. Rowe asked the Moderator to postpone this Article.

The Moderator called for questions on the move.

The Moderator moved the article. The vote was in the affirmative.

The Moderator advanced Article 8: To transact any other business which may legally come before this meeting.

Mr. Patrick moved the Article as read.

Mr. Patrick stated that he would like to thank John O'Brien for saving the town \$33,074.00.

The Moderator moved the article. The vote was in the affirmative.

The meeting adjourned at 9:50 P.M.

Respectively submitted,

Corinne DiVirgilio  
*School District Clerk, pro-tem*

**BIRTHS REGISTERED IN THE TOWN OF STRAFFORD  
FOR THE YEAR ENDING DECEMBER 31, 1991**

<b>Date of Birth</b>	<b>Name of Child</b>	<b>Place of Birth</b>	<b>Name of Father</b>	<b>Maiden Name of Mother</b>
December 29	Kevin Aubrey Grenier	Manchester	Rene R. Grenier	Janice L. Estabrook
January 2	Jillian Elyse Babcock	Portsmouth	Michael J. Babcock	Rosemary Buckley
January 4	Matthew James Powers	Dover	James A. Powers	Lynda L. Gilmore
January 12	Casey Louise Madruga	Dover	Mark A. Madruga	Susan Mello
January 14	Timothy James Gagne	Concord	Thomas L. Gagne	Wendy H. Jobin
January 21	Matthew Gerard Ellis	Portsmouth	Scott H. Ellis	Constance V. Case
January 22	Christopher John Harris	Rochester	Michael A. Harris	Linda A. Stevens
January 30	Austin Lewis Frizzell	Exeter	Alan L. Frizzell	Joyce L. McFadden
January 31	Zachary Spike Simon	Rochester	Martin G. Simon	Michele R. Leveille
February 8	Riley Kane Donovan	Portsmouth	Mark S. Donovan	Lisa G. Tarantino
March 19	Miranda Desiree Wozmak	Dover	David G. Wozmak	Karen E. Knoles
March 21	Nathan Jon Lapanne	Rochester	Andrew J. Lapanne	Bambi M. Palmer
March 31	Adrianne Griffin Moreno	Exeter	Charles A. Moreno	Laurie A. Zullo
April 2	Jason Alexander Robertson	Dover	Allan R. Robertson	Dorothy A. Ambrose
April 16	Jennifer Alanna Bush	Rochester	Kenneth J. Bush	Gina M. Bush
April 25	Eric Niall Derba	Dover	Eugene J. Derba, Jr.	Sharon Hannby
May 1	Gabriel John Meserve	Concord	Michael E. Meserve	Heather Thurber
May 3	Ashton Michelle Twombly	Rochester	Ralph M. Twombly, Jr.	Michelle Dixon
May 18	Patrick Michael Hodgdon	Portsmouth	John C. Hodgdon	Nadine M. Roy
May 28	Matthew Thomas	Rochester	Michael R.	Jean L. Thomas
	St. Laurent		St. Laurent	
June 6	Joshua Paul Frase	Dover	Stephen F. Frase	Judith Ross
July 1	Cristi Lee Hayes	Dover	Douglas H. Hayes	Michele M. Barbarisi

Date of Birth	Name of Child	Place of Birth	Name of Father	Maiden Name of Mother
August 6	Jacob Christian Carlock	Rochester	Steven N. Carlock	Cynthia A. Diaz
August 13	Kendra Dainelle Tilton	Dover	Daniel B. Tilton	Luellen Gilmour
August 27	Justin Kyle Routhier	Dover	Albert A. Routhier, Jr.	Vickie L. Bourre
September 18	Tanzy Elizabeth Boyle-Westbrook	Dover	George H. Westbrook	Mary Elizabeth Boyle
October 5	Jacob Christopher Gagne	Concord	Adam T. Gagne	Susan Dill
October 14	Alisha Ann Beaudry	Exeter	Mark E. Beaudry	Kim Dufresne
October 19	Raymond James Bishop, Jr.	Dover	Raymond J. Bishop, Sr.	Paula M. Wheeler
November 5	Emma Sarah King	Rochester	Gregory J. King	Caroline M. Wilson
November 5	Colby Lane Wilkinson	Concord	Mark A. Wilkinson	Alison A. Dunn
November 13	Alexander David Ross	Rochester	David A. Ross	Norma E. Cole
November 15	Matthew Leo Couture	Concord	George Y. Couture	Melissa A. Rich
November 24	Renee Lynn McCarthy	Rochester	Darren V. McCarthy	Pamela R. Berry
November 24	Jack Taber MacNevin	Rochester	James A. MacNevin	Jacqueline M. Halley
December 6	Rachel Lauren Vlasich	Dover	Paul J. Vlasich	Monica C. McClure

I hereby certify that the above is true to the best of my knowledge and belief

Billye M. Waldron  
Town Clerk



# MARRIAGES REGISTERED IN THE TOWN OF STRAFFORD FOR THE YEAR ENDING DECEMBER 31, 1991

Date	Name of Groom	Reisidence	Name of Bride	Residence
February 5	Raymond M. Irvin, Jr.	Hudson	Terri L. Cucurull	Strafford
February 14	Robert C. Tyler	Newmarket	Cilla M. Houle	Strafford
June 1	Denis O. Martin	Ctr. Strafford	Sonya A. Merrill	Ctr. Strafford
June 14	Anthony W. Wojtysiak	Strafford	Tammy J. Lamper	Rochester
June 26	James M. Waldron	Strafford	Diane M. Krueger	Strafford
July 6	Derek J. Bruce	Nashua	Angela M. Cloutier	Strafford
July 6	Thomas A. Natale	Strafford	Karen M. Sylvestre	Strafford
July 12	William A. Eaton, Jr.	Salisbury	June P. Daignault	Salisbury
August 10	Steven M. Ferguson	Strafford	Deborah J. Howland	Danville
August 16	James E. Phillips	Strafford	Janet L. Soule	Strafford
August 24	Robert E. Mercier	W. Peabody	Cheryl A. Hughes	W. Peabody
August 25	Robert L. Chadbourn, Jr.	Strafford	Janice E. Jones	Exeter
September 6	Ronald A. Meserve	Rochester	Leslie A. Fabian	Strafford
October 19	Richard K. Leavitt	Strafford	Mary E. Andrews	Dover
October 12	John M. Young	Northwood	Carol A. Hayes	Strafford
November 15	Alfred E. Nation, Jr.	Strafford	Sundra L. Ramsey	Strafford
November 23	John C. Michaud	Strafford	Daniella A. Maixner	Strafford

I hereby certify that the above is true to the best of my knowledge and belief.

Billye M. Waldron  
Town Clerk

# DEATHS REGISTERED IN THE TOWN OF STRAFFORD FOR THE YEAR ENDING DECEMBER 31, 1991

Date of Death	Name of Deceased	Place of Death	Name of Father	Maiden Name of Mother
January 3	Edward J. Bisson	Strafford	Edward J. Bisson	Alice Minitier
January 8	Lura C. Horan	Strafford	John E. Cliffford	Mary Morse
January 12	Elizabeth A. Drapeau	Rochester	Unknown	Florence Twombly
January 17	Bernard Souza	Ctr. Strafford	Arthur E. Souza	Alice B. Souza
January 25	Catherine H. Holmes	Concord	Harry Pio	Agnes Williams
February 16	James P. Croteau	Rochester	Peter E. Croteau	Emma Duprey
July 22	Albert S. Huse	Rochester	Unknown	Nancy L. Bridges
August 9	Elmer B. Cameron	Strafford	John Cameron	Unknown
September 22	James A. Bunnell	Dover	Jack Bunnell	Mattie Reed
November 5	Irene F. Yeaton	Rochester	G. Frank Foster	Addie I. Houghton
November 22	Nellie S. Paine	Concord	James A. Skinner	Phoebe Meeker

I hereby certify that the above is true to the best of my knowledge and belief.

Billye M. Waldron  
Town Clerk



